

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, APRIL 8th, 1949.

The Board of Public Works met on April 8, 1949, in the office of the Governor, State House, Annapolis, Maryland.

There were present:

Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

Mr. John B. Funk, Chief Engineer of Maryland, and Mr. James G. Rennie, Director of the Department of Budget and Procurement, also attended the meeting.

MINUTES:

The Minutes of the meetings of December 10th and 20th, 1948, copies of which were sent the members of the Board, were approved, as were the Minutes of January 24, 1949.

CONSTRUCTION:

Maryland State Police --

- 1- Col. Beverly Ober, Superintendent of the Maryland State Police, appeared before the Board in connection with bids which had been received for the construction of the Frederick Police Barracks, both with and without sleeping accommodations.

After a discussion of the matter, the Board authorized proceeding with this work on the following basis:-

Alternate #1 - Basement and first and second floor and finished attic with different roof treatment for the East and West elevations of the building, and providing for full sleeping accommodations; and

Alternate #4 - Macadam paving for the road areas in connection with the Barracks property,

and approved the award of contract for this construction to Colwill Construction Company, as follows:-

Alternate #1 - \$116,450.00, plus Alternate #4 - \$5,088.00, plus Architect's (O. E. Adams) fee - \$3,646.14, or a total of \$125,184.14,

with \$102,049.50 being payable from the General Construction Loan of 1947 and \$23,134.64 being paid from the General Construction Loan of 1949.

Further, in connection with this work, the Board approved the recommendation of Mr. Funk that the bids received under Alterante #3 for demolition of the weather station be rejected and that an offer of E. I. Meyers, of Frederick, for demolition of the weather station free of charge be accepted, with reimbursement for this demolition work to be only the retention of the salvageable materials.

The Board also approved an expenditure of \$140.30 by Maryland State Police for blueprints for this job, made by Bateman Blueprint Company, from the General Construction Loan of 1949 funds.

- 2- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts, payable from the current operating budget of the Maryland State Police:-

Barracks A at Waterloo:- Henry Albert, Jr.- \$130.00, for plumbing repairs.

Barracks at Benson:- Wm. Kral - \$175.00, for drain to sump pit.

Barracks F at Conowingo:- Paul Jaeger - \$125.00, the State's share for repairs, certain minor changes and alterations required as a result of fire damage to the office and radio room. The owner of the building (Susquehanna Power & Light Co.) is paying \$125.00, also.

Headquarters at Pikesville:- Henry Albert & Co. - \$23.49, for lighting repairs.

Barracks B at Frederick:- Baer's Plumbing, extension of contract by \$21.00 for extra work on replacement of water lines.

Barracks B at Frederick:- Baer's Plumbing, for emergency repairs to plumbing and sewage disposal systems - \$70.86.

(April 8, 1949)

(Construction)

(Maryland State Police)

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- 3- Upon the recommendation of Mr. Funk, the Board approved the appointment of Mr. O. E. Adams as architect for the preparation of revised plans and specifications for the Maryland State Police Headquarters and Training School at Pikesville. The immediate function of this assignment will embrace only Buildings G., H., and I. of this program. The architect's fees for the total job in connection with the Headquarters and Training School will amount to 6% of the total cost, and for present payment purposes, it is to be presumed that Buildings G, H, and I will be only approximately 30% of the total project. Working drawings of these three buildings have been completed by the architect, under the authorization for the Post War Construction Program, and he has been paid a fee amounting to \$10,140.00 for this completed work, and 30% of this total amount (\$3,042.00) is to be considered as a credit applying to the final 6% fee on these three buildings. The remainder of the sum paid is to be applied against preparation of plans for the remainder of the contemplated project.

The Board also approved additional expenses of \$575.00 for engineering expenses and approximately \$1,000.00 for architectural and clerical expenses for this job because of a change in basic plans necessitated after completion of the original final drawings by the architect due to the decision to adopt a central heating plant for the project.

Payment for the above items is to be made from the General Construction Loan of 1947.

Bond Issues --

- 1- The Secretary brought to the attention of the Board bill received from The E. A. Wright Bank Note Company, in the amount of \$2,895.89, covering the preparation of bonds for the General Construction Loan of 1947-Second Installment. The cost of the first installment for this loan was thirty-nine cents (39¢) per bond, while, due to increased costs, the second installment was billed at forty-three cents (43¢) each, plus \$17.04 for messenger charges.

After a discussion of the matter, the Board authorized payment of the bill as received.

- 2- The Secretary brought to the attention of the Board a letter received from the American Bank Note Company advising that they are interested in the details of any new financing contemplated by the State as a result of legislation passed at the 1949 Session of the General Assembly, and that they have a number of suggestions to make concerning the preparation of Steel Engraved Bonds.

The Board requested the Secretary to look further into the matter.

Architects --

Upon the recommendation of Mr. Funk, the Board approved the appointment of the following architects for the preparations of plans and specifications in connection with the following projects:-

Crownsville State Hospital	- James R. Edmunds, for the Admissions and Convalescent Areas.
" " "	- Frederic A. Fletcher, for the Cafeteria Building.
" " "	- Archibald C. Rogers, for Staff Quarters (Exclusive of Doctors' Cottages).
Rosewood State Training School	- Frederic A. Fletcher, for Shops
" " "	- Wrenn, Lewis & Jencks, for Cottages and Infirmary for Patients.
" " "	- Benjamin Frank, for Staff Quarters.
Springfield State Hospital	- Henry Powell Hopkins, for Buildings for Disturbed Patients.
" " "	- Cyril H. Hebrank, for Staff Quarters.
Spring Grove State Hospital	- Smith & Veal, for Employees' Housing.

Payment for these architectural fees and the projects mentioned will be made from the Board of Public Works-Construction Fund of 1949, authorized at the 1949 Session of the General Assembly.

(Construction)

Bayside State Park --

- 1- The Secretary advised the Board that in accordance with the instructions given by the Board he had contacted Mr. and Mrs. William H. Labrot after the meeting of January 24, 1949, and advised them that the State was ready to accept the option on the area selected as a site for the proposed Bayside State Park. Payment has been made for this property and the deed in this case received and filed with the Clerk of the Circuit Court for Anne Arundel County for recording.
- 2- Upon the recommendation of Mr. Funk, the Board approved the extension of contract with J. R. McCrone for installing 35 monuments, at \$50.00 each, to properly locate the property bounds of the Sandy Point tract, or a total of \$1,750.00. Payment is to be made from the Post War Construction Fund.
- 3- Upon the recommendation of Mr. Funk, the Board approved contract with James D. Hicks, County Surveyor of Anne Arundel County, for running spot checks in connection with a topographical survey of the Sandy Point Bayside State Park, with the cost not to exceed \$100.00 and payment to be made from the Post War Construction Fund.

Cheltenham School for Boys --

- 1- Upon the recommendation of Mr. Funk, the Board approved request of Cheltenham School for Boys to proceed with the necessary work in connection with the alterations in the six cottages at Cheltenham School for Boys and to award a contract to Colwill Construction Company in the amount of \$6,487.00 for these alterations to kitchens at the cottages. At the same time, the Board approved the installation of new electric service at the school by Potomac Electric Power Company, at an estimated cost of \$2,390.00.

Payment for this work is to be made from the Fire Loss Property Account, as approved on October 7, 1947.

- 2- Mr. Funk advised the Board that the work of installing a new well at Cheltenham School for Boys by Columbia Pump and Well Company has been completed at a total cost of \$3,896.10, plus an engineering fee to Sandlass, Weiman and Associates of 7%, or \$272.73, making a total of \$4,168.83. The estimated cost for this work was \$3,800.00.

The Board approved a total expenditure in connection with this contract of \$4,168.83, rather than the \$3,800.00 originally approved. Payment is to be made from the Fire Loss Property Account funds authorized by the Board on October 7, 1948 for repairs and alterations at the school.

- 3- Mr. Funk advised the Board that the purchase of equipment for the alterations and revisions to the kitchens of the six cottages at Cheltenham School for Boys is estimated at \$10,107.00, in addition to the construction work necessary for installing this new equipment.

The Board authorized the purchase of the contemplated equipment, through the Department of Budget and Procurement, with the usual report of such purchases being made to the Board in due course. Payment is to be made from the Fire Loss Property Account authorized for this project on October 7, 1947.

- 4- Upon the recommendation of Mr. Funk, the Board approved contract between Monumental Machine Company and Cheltenham School for Boys, in the amount of \$425.00, for repairs to the boiler feed pump at that institution. Payment is to be made from the current operating budget of the school.

Comptroller of the Treasury --

- 1- Mr. Funk advised the Board that it had been necessary for new lighting fixtures to be installed in the office of the Income Tax Division, Pythian Building, Baltimore, at a cost of \$401.01, by Argabright & Co. The owner of the building is willing to assume one-half of the cost of this installation.

After due consideration, the Board approved the expenditure of \$200.500 to cover the State's share of this improvement, payable from the Rent Account.

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(Construction)

(Comptroller)

- 2- Upon the recommendation of Mr. Funk, the Board approved emergency repairs in the office of the Retail Sales Tax Division by John R. Buy, at a cost of \$11.00. Payment is to be made from the current operating budget of the Division.

Crownsville State Hospital --

- 1- Upon the recommendation of Mr. Funk, the Board approved request of Crownsville State Hospital for permission to proceed with the bidding for Doctors' Cottages at the institution, the drawings and specifications being prepared by the Department of Public Improvements. These Doctors' Cottages are a part of the Project "Staff Quarters" included in the program for construction authorized by the 1949 Legislature under the Board of Public Works-Construction Fund of 1949, and are payable from that Fund.
- 2- Upon the recommendation of Mr. Funk, the Board approved appointment of Turpin, Wachter & Associates for services in connection with the "Utilities" work being done at Crownsville State Hospital, under the General Construction Loan of 1947.
- 3- Upon the recommendation of Mr. Rennie, the Board approved award of the following contracts by Crownsville State Hospital, payable from the General Construction Loan of 1947-Housing for Employees:-

Westinghouse Electric Co., for 2 vacuum cleaners	\$ 86.94	
Schumacher & Seiler, for 4 automatic electric hot water heaters	359.20	
Legum Distributing Co., for 5 electric ranges	687.60	Dupl.
Westinghouse Electric Supply Co., for 5 electric refrigerators	807.55	
Baltimore Gas Light Co., for miscellaneous electrical Lighting fixtures	182.04	
Southern Maryland Supply Co., for 4 medicine cabinets	50.80	
Parkers, Inc., for kitchen sink, 3 kitchen base cabinets and 3 kitchen wall cabinets	341.20	
	\$2,515.33, less	
	\$687.60	

- 4- The Board confirmed approval previously given by the members individually to the award of the following contracts by Crownsville State Hospital for the construction of utilities to service the new Cottages and Employees' Housing at that institution:-

Water	John Matricciani	\$10,376.45
Sewers	Martin J. Imbach	13,362.25**
Steam	H. E. Crook Co.	80,225.00
Electric (in connection with steam lines)	H. E. Crook Co.	650.00
Grading (including side-walks, curbing, etc.)	Potts and Callahan	43,036.25

** The bid of Martin J. Imbach is reduced by \$750.00, to \$12,612.25, by the consolidation of certain small elements, including concrete cradles, in connection with the Sewers work.

Due to the insufficiency of funds suggested road paving work cannot be accomplished at this time, and temporary paving will make the roads useable.

The total of contracts approved is \$147,649.95, to which there will be added a 7% engineering fee on the steam distribution and electrical work-\$5,661.25 and a fee of 6% on the rest of the work-\$4,006.50, making the total sum required for this work \$157,377.70. Payment of these contracts is to be made from the General Construction Loan of 1947, as follows:-

Building to House Attendants	\$101,000.00
Quarters for three Physicians	34,000.00
Apartment to House Employees	25,000.00,

up to the total cost for this project as shown above.

4a² See: Page 40, of these Minutes, relative use of Budget funds for construction.

(Construction)

(Crownsville)

- 5- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Crownsville State Hospital to Monarch Roofing Co., in the amount of \$7,356.00, for repairs to roof, gutters and down-spouts at the hospital, payable from:-

General Construction Loan of 1947-Deferred Maintenance	
and improvements of slate roof & copper gutters	\$5,000.00
1949 Budget, Item #201	2,356.00.

- 6- Upon the recommendation of Mr. Funk, the Board approved contract between Crownsville State Hospital and H. G. Dowling Co., in the amount of \$4,368.00, for 84 window guards in the Winterode Building, with payment to be made from the current budget of the institution. (See item 15 below)

- Dupl. 7- Upon the recommendation of Mr. Funk, the Board approved the expenditure to Parkers, Inc., in the amount of \$341.20, for equipment for Cottage #1 at Crownsville State Hospital, from the General Construction Loan of 1947-Housing for Employees.

- Dupl. And, approved the expenditure of \$182.04 for lighting fixtures for Cottages 2, 3, 4 and 5 purchased from the Baltimore Gas Light Company, payable from the credit of \$200.00 to the account for "Quarters for Three Physicians" for lighting fixtures, as reported by Mr. Funk on December 20, 1948.

- 8- Upon the recommendation of Mr. Funk, the Board approved contract between Crownsville State Hospital and Selby-Battersby Co., in the amount of \$2,969.63, for replacing quarry tile in the central kitchen and covering the tile deck over the passage to the kitchen at the hospital. Payment for this work is to be made as follows:-

General Construction Loan of 1947-Improvements and	
retiling of kitchen floor and deck	\$1,787.30
Budget Item #201, 1949 budget	1,182.33.

- 9- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Crownsville State Hospital to E. J. Kirby, in the amount of \$5,200.00, for property survey at that institution. Funds are available in the appropriation Board of Public Works-Construction Fund of 1949, Crownsville State Hospital-Admissions and Convalescent Area, including utilities.
- 10- Upon the recommendation of Mr. Funk, the Board approved payment from the current budget of Crownsville State Hospital of \$79.17 to Baltimore Machine Works, for repairing shaft, making spacers for vegetable cleaner.
- 11- Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$92.50 by Crownsville State Hospital to Consolidated Gas, Electric Light and Power Company, from the General Construction Loan of 1947-Employees' Housing, for partial payment of electric service installation charges.
- 12- Upon the recommendation of Mr. Funk, the Board approved award of contract by Crownsville State Hospital to Webster Waterproofing Company in the amount of \$6,560.00, for waterproofing, caulking, etc., for various buildings at the hospitals. Funds are available in Item #602 of the 1948 budget of the institution.
- 13- Upon recommendation by Mr. Funk, the Board authorized a contract between the Chance Upholstery Co. and Crownsville State Hospital, in the amount of \$595.00, for upholstering furniture in the lounge of the Nurses' Home, with payment to be made from the current budget of the institution.
- 14- Upon recommendation by Mr. Funk, the Board approved the expenditure of \$29.25 from the General Construction Loan of 1947-Employees' Housing by Crownsville State Hospital to Albert Gunther Co., for hardware and carpentry services in Cottage #1 at the hospital.
- 15- Upon recommendation of Mr. Funk, the Board approved extension of the contract between Crownsville State Hospital and H. G. Dowling by \$520.00 for furnishing and installing ten more window guards at the Winterode Building. Payment is to be made from the current budget of the hospital.
- 16- Upon the recommendation of Mr. Funk, the Board approved contract between John Moran and Crownsville State Hospital, in the amount of \$100.00, for sanding and finishing the floors in Cottage #1, with payment to be made from the General Construction Loan of 1947-Employees' Housing.

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(Construction)

(Crownsville)

- 17- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Crownsville State Hospital, payable from the current budget of that institution:-

C. & P. Telephone Co., for relocating telephone line	\$140.00
E. A. Kaestner Co., for sharpening 9 sets of clipper blades	9.20
Norton Refrigeration Co., for replacing belt on A-125	4.88
Kramer & Co., for repairing Clippers and sharpening clipper blades	11.00
Brunswick-Balke-Collender, for repairs to Billiard Table	132.00
Murray Baumgartner Co., for sharpening 1 microtone	1.00
Webb & Fort Bros., for repairing, overhauling & tuning 2 pianos	95.00
Colson Merriman Co., for re-tiring and repairing wheel chairs and food cart wheels	34.95
Arundel Rug Cleaners, for 1 flax rug shampooed	12.50.
	<u>440.53</u>

- 18- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Crownsville State Hospital to Legum Distributing Company, in the amount of \$687.60 for five electric ranges. Funds are available in the General Construction Loan of 1947:- ~~Employees' Housing and~~ Quarters for Physicians. These ranges will be used in Cottages 1, 2, 3, 4 and 5.
- 19- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract between Crownsville State Hospital and Globe Improvement Company by \$627.20 for supplying a third coat of paint to the exterior of Cottages 2, 3, 4 and 5 at the hospital. Funds are available in the General Construction Loan of 1947-~~Employees' Housing~~.

Deer's Head State Hospital --

Mr. Funk submitted to the Board bids received for sewage and water main river crossing, including sewage left station for Deer's Head State Hospital, and stated that the work in this job is necessary in order to have the hospital tied in to the municipal sewage and water systems of the City of Salisbury.

After due consideration, the Board approved award of a contract to George and Lynch, in the amount of \$35,740.00, for this work, plus an engineering fee of 7% for Mr. Clarke Gardner, consulting engineer, - \$2,501.80, or a total cost of \$38,241.80.

Mr. Funk further advised that he felt it wise to substitute cast-iron pipe in place of extra strength clay pipe for part of this job, which would bring the total expenditure necessary for the project, including the engineer's fee, to \$39,141.80.

The Board approved this addition to the contract price first approved and authorized the doing of the work on the basis of \$39,141.80, with payment to be made from the General Construction Loan of 1949.

Department of Budget and Procurement --

Upon the recommendation of Mr. Rennie, the Board approved award of contract by the Department of Budget and Procurement to Blair & Spns, Inc., in the amount of \$452.05, for the purchase and installation of two electric fans with ventilators, door grilles, etc., for toilet rooms, shelving, and fencing around area where sheets, pillow cases, etc., are stored. Payment is to be made from the General Construction Loan of 1947.

Upon the recommendation of Mr. Rennie, the Board approved the expenditure of \$480.00 by the Department of Budget and Procurement to McCormick Asbestos Co. for insulating the Director's room from the boiler room below. Payment is to be made from the Post War Construction Fund-State Tobacco Warehouse.

(Construction)

Department of Game and Inland Fish --

1-

At the meeting of the Board which was held on September 29, 1948, the Department of Public Improvements was authorized to proceed with the construction of the Manager's Residence at the Millington Game Farm, at an estimated cost of \$6,000.00, for which funds were reserved from the 1948 budget of the Department of Game and Inland Fish. This work has been completed at a cost of \$5,056.76.

The Board authorized payment of this amount by the Department to the Solomons Base Account (Item #5-Post War Construction Fund) to reimburse that account for funds expended on this project.

The Board also authorized the payment of \$367.36 by the Department to the Solomons Base Account to cover work done by the Department of Public Improvements in constructing deer traps, moving box, and hauling box.

2-

Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the Department of Game and Inland Fish, payable from the department's current budget:-

State Game Farm #1:- Blair & Sons, Inc., in the amount of \$494.00, for converting an exterior porch to a sleeping room of a tenant house.

Colwill Construction Co., in the amount of \$2,668.00, for renovation of the tenant house.

Murtle Grove Game Refuge:- M & H Engineering Co., in the amount of \$204.00, for wiring the Caretaker's home.

3-

Upon the recommendation of Mr. Funk, the Board approved contract between the Department of Game and Inland Fish and Dryden Bros., in the amount of \$500.00, for repairing roofs on the dwelling house and corn crib at the Girdletree Wildlife Demonstration Area. Payment is to be made from the State Game Protection Fund.

4-

Upon the recommendation of Mr. Funk, the Board approved a Change Order to the contract between the Department of Game & Inland Fish and L. R. Waesche for additional construction in order to drain existing ponds by means of an additional sluice-way, in the amount of \$277.88. Payment is to be made from the current budget of the department.

5-

Upon the recommendation of Mr. Funk, the Board approved a contract between the Department of Game & Inland Fish and E. W. Shipe, in the amount of \$225.00, for painting four rooms of the Superintendent's Residence of the Montgomery County Game Refuge, payable from the department current budget funds.

Department of Motor Vehicles --

1- Upon the recommendation of Mr. Funk, the Board approved award of a contract by the Department of Motor Vehicles to Hurwitz Electric Company, in the amount of \$205.87, for connecting signs, re-wiring lights, etc., at the department's offices, payable from current budget funds.

2- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract between the Department of Motor Vehicles and Van-Florence Co., by \$30.00, for additional painting. Payment is to be made from the department's current budget funds.

Department of Public Buildings & Grounds --

1- Upon the recommendation of Mr. Funk, the Board approved award of a contract to Kuehnle-Wilson Company, in the amount of \$445.00, for painting the metal fence around the Governor's Mansion. Payment is to be made from the current budget of the Superintendent of Buildings and Grounds.

2- Mr. Funk called the attention of the Board to the fact that on November 1st, 1948 the sum of \$68,069.27 was requested for completion of the repairs to the Old Portion of the State House and that the final expenditures total \$62,608.23, or \$5,461.04 less than the amount approved by the Board at that time.

Department of Public Improvements --

- 1- Mr. Funk advised the Board that additional funds will be required for Property Survey until the end of the current fiscal year, June 30, 1949, to properly handle additional land record work, to provide payment of survey crews, and to add a landscape engineer and draftsman to the Department of Public Improvements.

The Board approved the transfer of \$6,000.00 from the General Construction Loan of 1947-Maintenance and Improvement of Public Buildings and Equipment to the Property Survey Account (General Construction Loan of 1947-Item #4).

- 2- The Board approved request of Mr. Funk for permission to increase the salary expenditure for the Civil Engineer employed on a contractual basis by the Department of Public Improvements under the Property Survey Account from \$3,300.00 to \$75.00 per week or \$3,900 per year.
- 3- Mr. Funk submitted to the Board the proposed necessary budget of the Department of Public Improvements under the expanded circumstances necessitated by the Mental Hospitals Program authorized by the 1949 Session of the General Assembly, as shown below. The tabulations show items presently in the Department's budget, as well as additional items for which funds will be made available from the special \$200,000 for Mental Hospitals in the Budget Bill passed at the 1949 Session. Where the term "Budget" is used, provision is made in the current and in the 1950 Budgets of the Department for such items. Consultation with the Director of the Budget and with the Chief Deputy Comptroller indicates that it would be desirable to operate for the remainder of the 1949 fiscal year on a lump-sum basis as far as the \$200,000 Fund is concerned, and to submit a detailed budget at a later date for the 1950 fiscal year. Under such an arrangement, all amounts not used under the 1949 fiscal program will be available under a 1950 detailed arrangement. The tabulation is the contemplated structure of this Department.

After consideration of the work involved, the Board approved the following organization of the Department of Public Improvements and expenditure of the Mental Hospital Fund of \$200,000.00:-

<u>Position</u>	<u>No. of People</u>	<u>1949 Def. 2 Months Budget</u>	<u>1950 Budget</u>
Chief Engineer	1		
Chief Clerk I	1	"	"
Architect I	1	"	"
Civil Engineer I	1	"	"
Structural Engineer I	1	"	"
Mechanical-Electrical Engineer I	1	"	"
Mechanical Engineer I	1	"	"
Accountant	1	"	"
Stenographer-Secretary	1	"	"
Senior Stenographer	1	"	"
Junior Stenographer	1	"	"
Executive Secretary @ \$3,200	1	\$ 533.33	\$3,360.00
Principal Architect	1	1,250.00	7,500.00
Architect Designer I @ \$4,800	1	800.00	4,800.00
Architect Designer II @ \$4,200	2	1,400.00	8,400.00
Architectural Draftsman @ \$3,300	3	1,650.00	9,900.00
Civil Engineer II @ \$4,200	1	700.00	4,200.00
Utility Engineer-Draftsman	1	650.00	3,900.00
Mechanical-Electrical Engineer II A @ \$4,200	1	700.00	4,200.00
Mechanical-Electrical Engineer- Draftsman	1	550.00	3,300.00
Principal Account Clerk I @ \$3,080	1	513.33	3,080.00
Stenographer-Accounting A \$2,090	1	348.33	2,090.00
Assistant Chief Engineer (Office & Field Divisions)	2	2,000.00	12,000.00
Office Engineer @ \$4,200	1	700.00	4,200.00
Principal Building Engineer	1	1,000.00	6,000.00
Senior Stenographer	2	678.34	4,070.00
Junior Typist	2	513.33	3,080.00
Field Engineer I @ \$4,200	3	2,100.00	12,600.00

(Construction)

(Dept. Public Improvements)

<u>Position</u>	<u>No. of People</u>	<u>1949 Def. 2 Months</u>	<u>1950</u>
Field Engineer II @ \$3,900	6	\$ 3,900.00	\$23,400.00
Consultants & Special Payments		5,000.00	21,933.34
Total Personnel	42	\$24,986.66	\$143,013.34

Contractual Services

Travel	\$ 1,500.00	\$ 8,000.00
Communications	2,000.00	4,000.00
Printing	1,000.00	4,000.00
Office Supplies	500.00	2,000.00
Office Equipment	7,000.00	3,000.60
Total	\$12,000.00	\$ 21,000.00

GRAND TOTAL	\$36,986.66	\$163,013.34.
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- 4- After due consideration, the Board approved recommendation of Mr. Funk that the salaries of Construction Superintendents employed on a contractual basis by the Department of Public Improvements be fixed at \$100.00 per week, for those operating with prison labor, because of the difficult situation under which this type of employee must work in actually superintending the prison labor on their respective projects.
- 5- Mr. Funk reported to the Board that there is a balance of approximately \$49,000.00 in the original allotment of \$150,000.00 which the Board authorized to Spring Grove State Hospital from the Post War Construction Fund for repairs and alterations to the Center Building of that institution, which is not needed at this time, and requested that the following allotments of funds be made from that unexpended balance:-

Clerks of Works (Item #7-Post War Construction Fund)	\$ 14,900.00
Solomons Base-Prison Labor (Item #6-Post War Construction Fund)	21,569.61
Space Utilization Program (Item #10-A-Post War Construction Fund)	5,000.00
	<u>\$ 41,469.61.</u>

Mr. Funk stated that these funds are required to continue the work at the Solomons Base through March 31, 1949; and for urgent survey and study of the State Mental Hospitals.

The Board also approved an allotment of \$4,552.00 from the unallocated balance in the Post War Construction Fund to the Solomons Base-Prison Labor Account (Item #6) in order that operations at the Base may be continued until April 30, 1949 to complete the project.

- 6- Upon the recommendation of Mr. Funk, the Board approved the transfer of \$150.00 to Rosewood State Training School-General Construction Loan of 1947-Building to House Employees and of \$1,105.00 to Morgan State College-General Construction Loan of 1947-Dining Room and Classroom Building, from the account for Clerks of the Works (Item #7-Post War Construction Fund) to reimburse those institutions for funds inadvertently expended from the General Construction Loan of 1947 for salaries of their Clerks of the Works, as all such salaries are payable from the Post War Construction Fund.
- 7- The Board approved request of Mr. Funk that the balance in Item #10 (Painting and Repairs at Solomons Base) of the Post War Construction Fund (\$7,019.45) be transferred to Item #5 (Solomons Base) of the Post War Construction Fund (\$4,379.44) to make a total of \$11,398.89 available in Item 5 to take care operating expenses through June 30, 1949.

State Department of Forests & Parks --

Upon the recommendation of Mr. Funk, the Board approved award of a contract to E. J. Kirby, in the amount of \$397.50, for property survey of the land purchased in Anne Arundel County by the Department of State Forests and Parks. Payment is to be made from the Clark-McNary Fund.

(Construction)

Department of Tidewater Fisheries --

- 1- The Secretary brought to the attention of the Board request of the Department of Tidewater Fisheries for the expenditure of \$50.40 for blue prints in connection with the construction of new patrol boats.

The Board approved the payment of this amount to Gardens Blue Print & Photo-Print Co., from the General Construction Loan of 1947.

- 2- Upon the recommendation of Mr. Rennie, the Board approved award of the following contracts by the Department of Tidewater Fisheries, payable from the General Construction Loan of 1947:

Stickell-Wheeler, for 4 Packard Engines	\$ 4,636.00
Mahon & Gall, for 2 Gray Engines	2,490.00
Morton & Loose Co., for 2 Kermath Engines	2,896.66
Unger & Mahon, Inc., extension of original contract, to furnish and install mahogany planking on stern transom over original planking on 4 patrol boats.	600.00
	\$10,622.66

- 3- The Secretary brought to the attention of the Board request of the Department of Tidewater Fisheries for permission to make payment from the General Construction Loan of 1947 of \$102.88 for the premiums on policies for Builders Risk Insurance on engines which are to be put in boats being constructed by Unger & Mahon, Inc. The State Treasurer has advised the Department it is felt that this is a charge payable from the construction funds rather than from insurance funds.

The Board approved this request.

- 4- The Secretary brought to the attention of the Board request of the Department of Tidewater Fisheries for permission to expend approximately \$25,000 from the General Construction Loan of 1947 for the purchase of several small boats, so-called the Egg Harbor Skiff, at a cost of about \$5,000 per unit. The Department stated it was felt that such a boat will be more economical to operate and maintain than the larger boats being constructed, and would be suitable for us in the Patuxent River, Potomac River, Choptank River, and certain other Eastern Shore localities. The purchase of these boats would enable the Department to more promptly replace old vessels and expedite the improvement in efficiency of their patrol work.

After a discussion of the matter, the Board approved this request, with the purchases to be made through the Department of Budget and Procurement.

Eastern Shore State Hospital --

- 1- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Eastern Shore State Hospital to Tieder and Gootee, in the amount of \$38,875.00, for the installation of an electrical distribution system at the institution, this being the Base Bid. Payment is to be made from the General Construction Loan of 1947-Improvements to electrical and water systems.
- 2- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Eastern Shore State Hospital to Allen Tyler & Son, in the amount of \$125.00, payable from the institution's current budget funds, for the erection of a new chimney for the tenant house recently relocated on the hospital grounds.
- 3- Upon recommendation of Mr. Funk, the Board approved contract in the amount of \$2,558.00 between Eastern Shore State Hospital and Colwill Construction Company for steel detention-room doors at the institution. Payment is to be made from the General Construction Loan of 1947-Deferred Maintenance of Institutional Buildings.
- 4- Upon the recommendation of Mr. Funk, the Board authorized the employment of Mr. J. R. McCrone, at the rate of \$70.00 per day, for conducting a topographic survey of the property of the Eastern Shore State Hospital, this work to be done immediately. The total expenditure for this contract should not exceed \$472.00, and is payable from the Property Survey Account of the Department of Public Improvements.

Maryland House of Correction --

- 1- Upon the recommendation of Mr. Rennie, the Board approved the award of the following contract by the Maryland House of Correction, payable from the General Construction Loan of 1947-Cottage for Housing Employees:--

Maryland Lumber Co., for casement sash	\$12.87
Maryland Lumber Co., for lumber	11.00
Maryland Lumber Co., for lumber and millwork	61.00
Pen Mar Co., Inc., for roofing materials	19.96
Budeke's, for paint	111.00
The White Co., for paint products	54.25
Sol C. Bishow Lumber Co., for lumber and millwork	288.86
	<u>\$558.94</u>

- 2- At the meeting of September 29, 1948, the Board authorized the construction of three houses for employees at the Maryland House of Correction, at a cost of approximately \$4,000 each, using prison labor and Solomons materials. The Board gave formal approval to the following contracts for materials and supplies in connection with this project, payable from the General Construction Loan of 1947-Cottage for Employees:--

Carey Machinery & Supply Co.	\$ 8.09
Lyon, Conklin & Co., Inc.	47.23
Maryland House of Correction	11.48
Robert S. Green	41.50
Anderson & Ireland Co.	6.69
L. A. Benson Co., Inc.	131.60
Robert S. Green	323.95
Hopwood Transportation Co.	3.56
Maryland House of Correction	7.10
The Monumental Brick & Supply Co.	41.28
C. F. Shaeffer Lumber Co.	11.50
Trueman's	237.50
The Anderson & Ireland Co.	4.73
Budeke's	120.18
H. J. Gettemuller Co., Inc.	14.75
Robert S. Green	295.28
Hopwood Transportation Co.	4.12
The Kahl-Holt Co.	17.21
Maryland House of Correction	3.40
Steel & Wire Products Co.	130.44
Trueman's	95.00
The White Co.	53.71
	<u>\$1,610.30.</u>

- 3- Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$675.00 by Maryland House of Correction to the Baltimore Machine Works for necessary and emergency repairs to the main steam valve in the power house, from the current operating budget of the institution.
- 4- The Secretary brought to the attention of the Board a communication received from Mr. Reuben Oppenheimer, Chairman of the Board of Correction, requesting the Board to authorize the Maryland House of Correction to use an additional \$2,100.00 of the unexpended balance remaining to the credit of that institution in the General Bond Issue of 1941. This additional amount is required in connection with the Water Supply Improvements project under the General Construction Loan of 1947 and more specifically for the relocation of the site for the new water tank at the institution. The use of these additional funds was recommended by Mr. Funk.

After due consideration, the Board approved the request for the use of an additional \$2,100.00 by the Maryland House of Correction from the General Bond Issue of 1941.

- 5- Upon the recommendation of Mr. Funk, the Board approved award of a contract by the Maryland House of Correction to Lawrence Construction Company, in the amount of \$8,466.90, for construction of the foundations for the water tank to be erected at that institution. In connection with this contract, the Department of Correction has authorized the use of prison labor. Payment

(Construction)

(Md. House of Correction)

is to be made from funds available in the General Construction Loan of 1947-Deferred Maintenance-Improvement of water supply and in the General Bond Issue of 1941 as previously authorized by the Board on December 20, 1948 and in section four (4) of this item for today's meeting.

- 6- Upon the recommendation of Mr. Funk, the Board approved a Change Order to the contract between Maryland House of Correction and the Lawrence Construction Company of \$1,999.10 for redesigning and relocating the concrete foundations for the water tank being erected at the institution. This Change Order is payable from the General Bond Issue of 1941, as authorized in Item No. 4 of this portion of today's Minutes - \$2,100.00.

In connection with the locating of the foundations for the water tank, Mr. Funk advised the Board that it is necessary for the institution to acquire additional property and requested permission for the institution to enter into an agreement with Mr. Siegwart, present property owner, for such property as is necessary, in fee. The cost of purchase of such property will merely be the right of Mr. Siegwart and his family TO PURCHASE water from the House of Correction at the prevailing rate in effect at the institution. The Office of the Attorney General will handle all of the necessary details.

After a discussion of the matter, the Board approved the acquisition of the additional property, as mentioned above, and the expenditure of an amount not to exceed \$200.00 for title search, this latter item being payable from the current operating budget of the institution.

Maryland Penitentiary --

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by Maryland Penitentiary, payable from the current operating budget of that institution:-

Flynn and Emrich, for repairs to the #2 boiler.	\$715.07
Minneapolis-Honeywell Regulator Co., for repairs to instruments used in conducting a survey of the institutions power house and facilities.	48.40

- 2- Upon the recommendation of Mr. Funk, the Board approved the delivery of heating and plumbing equipment to the Maryland Penitentiary from the Solomons Base, in the amount of \$1,486.00, for use in connection with present repairs and alterations at that institution, on a no-charge basis.

- 3- Upon the recommendation of Mr. Funk, the Board authorized the following expenditures by the Maryland Penitentiary from State Use Funds of \$75,000 reserved for repairs and alterations at the institution, as covered by the Minutes of February 24, 1948:-

John F. Heath, extension of \$5,300 contract, to cover installation of exterior lighting fixtures in connection with Shop Building G.	\$185.00
Bolander-Leland, for one month's additional rental of extra hoist gear in connection with Shop "G" Building.	355.00
Mayor and Council of Baltimore, for installation of manhole and service connection for supplying outside electrical source to the new woodworking shop.	2,303.49

- 4- Mr. Funk requested the approval of the Board for the payment of the contract between Maryland Penitentiary and Talbot and Degele, Inc., in the amount of \$1,491.00, from the \$75,000 of State Use Funds authorized for repairs and alterations at the institution, rather than the General Construction Loan of 1947 as reported at the meeting of August 13, 1948.

The Board approved this change.

- 5- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract between Maryland Penitentiary and Selby-Battersby Company pertaining to the kitchen at the institution, in the amount of \$26.88 for trenching a platform and building up curbing. Payment is to be made from the \$74,400.00 allotment authorized by the Board from the Post War Construction Fund to the Maryland Penitentiary on February 24, 1948.

(Maryland Penitentiary)

- 6- Upon the recommendation of Mr. Funk, the Board approved the following contracts being awarded by the Maryland Penitentiary, payable from the special allotment of \$16,800.00 authorized from the Post War Construction Fund for refrigeration repairs and improvements at the institution:-

Mundet Cork Corp., insulation repairs.	\$4,654.16
F. Bowie Smith Co., for "celcured" to be used in these repairs.	435.20

Maryland State Reformatory for Women --

- 1- Mr. Funk submitted to the Board bids received for the construction of Cottages at the Maryland State Reformatory for Women, authorized under the General Construction Loan of 1947, and since the funds available for this project amount to but \$67,000 Mr. Funk recommended that all of the bids be rejected. Further, that the construction work be undertaken by the Department of Correction, using prison labor, under the supervision of the Department of Public Improvements, as it is felt that this procedure will permit the construction of the cottages within the funds available. It is anticipated that some items of the work will have to be sub-contracted to independent contractors.

After a discussion of the matter, the Board approved Mr. Funk's recommendation.

- 2- In connection with section 1 of this Item, the Board authorized the employment of Mr. George Gay as construction superintendent for this work at \$100.00 per week; and Mr. Lewis Strickland as Superintendent for the plumbing and heating installations on this job, as well as other work involving prison labor, at \$100.00 per week. This employment will be for approximately one year and payment of these salaries will be made from the Clerks of the Works account of the Post War Construction Fund until June 30, 1949, after which such salaries are to be chargeable to the various construction projects.
- 3- Mr. Funk submitted to the Board request of the Maryland State Reformatory for Women for permission to acquire a strip of property adjacent to the institution by closing of a county road in Anne Arundel County. Such an arrangement has been agreed to by representatives of the Anne Arundel County Commissioners and conveyance will be made for the cost of \$1.00. In connection with this request, the Department of Public Improvements has made a survey of the area involved and has furnished the State Law Department the information for drawing up an agreement and for making proper title search, the cost of which will not exceed \$100.00.

After due consideration, the Board approved this request, with payment for the title search and conveyance (\$100.00 and \$1.00) to be made from the institution's current budget funds.

Maryland State School for the Deaf --

Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$103.63 by Maryland State School for the Deaf to Conway's Electrical Company, for emergency electrical repairs to the exit lights of the institution, from the school's current budget funds.

Maryland Training School for Boys --

- 1- Mr. Funk submitted to the Board request of the Maryland Training School for Boys that there be no charge for the 30 double bunks without mattresses received by the school from salvage material at the Solomons Base and for which the Department of Public Improvements has the institution charged \$60.00. It is stated by the school that there are no funds available.

The Board was unable to approve this request that there be no charge made.

- 2- Upon the recommendation of Mr. Funk, the Board approved a property survey for the Maryland Training School for Boys to be made by J. R. McCrone at a cost of \$995.00, with payment to be made from the General Construction Loan of 1949.
- 3- Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$327.20 by Maryland Training School for Boys to H. E. Crook Company, from the

(Construction)

(Maryland Training School for Boys)

current budget funds of the institution, for emergency repairs in re-tubing the boiler in the residence of the Superintendent of the school.

- 4- The Secretary brought to the attention of the Board a communication received from the Maryland Training School for Boys in which the following requests were made:-

- a. That the approval given by the Board on December 9, 1947 for payment out of the General Construction Loan of 1947 be changed to the Post War Construction Fund-Plumbing Supplies for the contracts with:-

Belair Road Supply Co.	\$36.00	
U. S. Concrete Pipe Co.	606.00.	\$642.00.

- b. That the approval to contract with National Building and Supply Co.-\$641.78 granted December 9, 1947, be changed to approval of contracts with:-

Robert S. Green	\$415.52	
Belair Road Supply Co.	51.45	
National Building & Supply Co.	24.00	\$490.97,

as it was found necessary to re-award this work.

- c. That approval to payment of contract for Harry T. Campbell-\$350.00 from the General Construction Loan of 1947-Institutional Buildings granted on February 3, 1948, be changed to General Construction Loan of 1947:-

Deferred Maintenance and Improvements to		
Institutional Buildings	\$57.60	
Roads and Improvements	292.40	\$350.00.

- d. That payment for contracts authorized December 10, 1948 from the Post War Construction Fund-Plumbing Supplies to:-

Monumental Electric Supply Co.	\$207.13	
Westinghouse Electric Supply Co.	96.65	\$303.78

be changed to payment from the General Construction Loan of 1947-Deferred Maintenance and Improvements to Institutional Buildings for re-awarded contracts as follows:-

Monumental Electric Supply Co.	\$202.98	
Westinghouse Electric Supply Co.	12.64	
Peoples Electric Supply Co.	51.65	
	\$267.27.	

- 5- The Secretary also brought to the attention of the Board request of Maryland Training School for Boys for approval to the following contracts and expenditures from the General Construction Loan of 1947-Deferred maintenance and improvements to institutional buildings:-

H. J. Gettemuller Co.	\$ 29.40	
"	78.40	
"	145.24	
"	62.66	
Gatch Supply Co.	35.28	
The White Company	530.23	
"	68.06	
"	114.84,	(less \$111.00
"	123.76	previously
"	84.15	approved)
"	119.04	
"	91.08	
Pittsburgh Plate Glass Co.	95.29	
Marvelite Paint Co.	113.85	
"	198.50	
"	233.64	
C. S. Line Sales Co.	115.50	
Budeke, Inc.	12.37	
"	917.53	
"	34.00	
Maryland Glass and Mirror Co.	68.80	
Maryland Lumber Co.	834.00	
John Duer & Co.	10.30	
"	85.16	
"	1.18	
Anderson and Ireland Co.	21.80	

(Maryland Training School for Boys)

F. M. Stevenson Co., Inc.	\$ 17.64	
Wm. H. Cole & Sons	2.55	
"	27.50	
"	49.22	
Anderson & Ireland Co.	82.32	
Wm. A. Conway, Inc.	20.43	
"	8.25	
"	10.66	
Graybar Electric Co.	9.21	
Lasting Products Co.	167.31	
"	177.80	
Fred Neeseman & Co.	66.33	
Tristate Electric Co.	15.06	
"	8.67	
Westinghouse Electric Supply Co.	24.22	
"	5.88	
"	5.46	
Baltimore Electric Supply Co.	30.62	
Daniel Miller Co.	75.56	
Baltimore Paint and Color Works	171.00	
Peoples Electric Supply Co.	103.74	\$5,303.49
The White Co.		90.09
The Marvelite Paint Co.		285.12
		<u>\$5,678.70.</u>

- 6- Upon the recommendation of Mr. Rennie, the Board approved the award of the following contracts by Maryland Training School for Boys, payable from the General Construction Loan of 1947-Deferred maintenance of Institutional Buildings:-

General Electric Supply Co.	\$ 24.40	
E. W. Schultz & Sons	17.60	
Budeke's, Inc.	70.00	
Bruning Bros., Inc.	75.00	
Lasting Products Co.	2.97	\$ 189.97.

- 7- Upon the recommendation of Mr. Rennie, the Board approved the award of the following contracts for Maryland Training School for Boys, Payable from the allotment authorized from the Post War Construction Fund of \$5,000 on March 22, 1948:-

Southern Supply Co.	\$ 53.89	
Southern Oxygen Co.	15.38	
"	7.12	
National Engineering Co.	21.50	
Schumacher & Seiler	7.10	
Wanner Bros.	7.40	
J. London Supply Co.	43.68	
Taylor Co.	.68	
J. T. Roberts	9.00	
Crane Co.	7.36	
Carey Machinery & Supply Co.	16.50	
J. T. Roberts Co.	26.97	
Schumacher & Seiler	161.38	
Crane Co.	4.50	\$382.46.

- 8- Mr. Rennie submitted request of Maryland Training School for Boys for funds for building, plumbing, electrical, and painting supplies and recommended the following amounts:-

Carpentry Shop, for millwork materials, etc.	\$1,000.00
Paint Shop, for roof paints, exterior barn paints, etc.	600.00
Masonry Shop, for cement, lime, sand, gravel	470.00
New Masonry Shop, for roofing materials, read-mix concrete	400.00
Plumbing Shop, for supplies	430.00
Machine Shop, guttering, bar iron, etc.	600.00
	<u>\$3,500.00</u>

be used from the General Construction Loan of 1947, as follows:-

(Maryland Training School for Boys)

Deferred Maintenance-Replace water filtration plant (These funds not required as the School is now using City water).	\$3,000.00
Deferred Maintenance and improvements of institutional buildings.	900.00
	<u>\$3,900.00.</u>

Maryland Training School for Colored Boys -- (new Cheltenham School for Boys)

The Secretary brought to the attention of the Board a blue print of property of the late Joseph Hodges, located in Anne Arundel County, Maryland, which had been suggested as a possible site for the new Training School for Colored Boys.

No action was taken in this matter.

Maryland Training School for Colored Girls --

- 1- The Secretary brought to the attention request from Maryland Training School for Colored Girls for the following expenditures, which were approved by the Board:-

George P. Thomas Rubber Co., for hose (from the General Construction Loan of 1947- Fire Protection & Safety)	\$173.32
Standard Textile Co., for towels and wash cloths (from Item #313 of the 1948 budget appropriation)	200.34
Standard Textile Co., for sheets and	146.65)
Daniel Miller Co., for pillow cases (from Post War Construction Fund of 1945- Staff Cottages & Administration Building),	28.72) \$175.37

it being stated that these obligations were incurred prior to the action of the Board relative to the purchase of house furnishings, linens, at its meeting of June 29, 1948.

- 2- Upon the recommendation of Mr. Funk, the Board approved the additional expenditure of \$57.74 by Maryland Training School for Colored Girls to the DeLuca-Davis Construction Company for the Inmate's Cottage, payable from the General Construction Loan of 1947-Cottage for Inmates.

- 3- Upon the recommendation of Mr. Funk, the Board approved the award of contracts by Maryland Training School for Colored Girls to -

National Radiator Company	\$793.65
Charles T. King	155.64

in connection with repairs to the heating system of the institution, payable from the \$2,500 allocated to the school from the Post War Construction Fund for this purpose. These contracts bring the total expenditures to \$1,845.29, leaving a balance available in the allotment of \$654.71.

- 4- The Secretary submitted to the Board a memorandum from the State Comptroller's Office setting forth the commitments for the Cottage for Inmates at the Maryland Training School for Colored Girls, and the funds available.

After consideration of the matter, the Board authorized the use of \$299.14 by the school in connection with this project from the balance remaining in the funds allocated to the institution from the Post War Construction Fund for repairs to the heating system, as shown in section 3 of this Item of today's meeting. (See, page 38 for correction on this item.)

- 5- Upon the recommendation of Mr. Funk, the Board approved the following contracts for Maryland Training School for Colored Girls, payable from the current budget of the school:-

Harry Gordon, for emergency plumbing and heating repairs.	\$162.54
Monarch Roofing Co., for roof repairs to Administration Building, and East and West Cottages	977.00.

Maryland Tuberculosis Sanatoria --1- Henryton Branch:

- a. Upon the recommendation of Mr. Rennie, the Board approved the award of the following contracts by the Henryton Branch of the Maryland Tuberculosis Sanatoria, payable from the General Construction Loan of 1947 special allotment of \$98,000 authorized by the Board from Deferred Maintenance and Improvements of Public Buildings:-

John Hoos Co., for 1 four-slice toaster	\$ 90.64
Will Ross, Inc., for sterile water pitchers	354.00
Murray-Baumgartner Surgical Instrument Co., for bedside screens	155.60
L. A. Benson Co., for fire extinguishers	263.00
Automatic Fire Protection Co., for refill cartridges for fire extinguishers	57.00
Wm. Whiting Co., for fire extinguishers	52.65
James Walker Co., for soda-acid charges	6.00
Colson Corp., for dish truck	92.80
Colson Corp., for instrument tables	286.08
State Use Industries, for bedside cabinets	48.00
Southern Supply Co., for 2 sinks	209.90
Crane Co., for pipe & fittings for installation of lavatories, sterilizers, etc.	971.40
Baltimore Soda Fountain Co., for stainless steel sink	295.00
Crane Co., for lavatories	675.50
	<u>\$3,557.57.</u>

- b. Upon the recommendation of Mr. Funk, the Board approved award of the following contracts for Henryton Branch - Maryland Tuberculosis Sanatoria, payable from the current budget funds of that institution:-

Selby-Battersby Co., for installation of flooring	\$ 602.54
Baltimore Machine Works, emergency repairs to the main steam valve and draft blower in power plant	(46.15
	(97.99
J. N. Otto-A.A. Harling, for repairs to dishwashing equipment	419.37
Northern Equipment Co., for repairs to their equipment	<u>146.58.</u>
	1,312.63

- c. Upon the recommendation of Mr. Funk, the Board approved the following expenditures by Henryton Branch-Maryland Tuberculosis Sanatorium, payable from the special allotment of funds authorized December 9, 1947 of \$34,000 for the Tuberculosis Sanatoria from the General Construction Loan of 1947:-

Baltimore Machine Works, for new roof to boiler house	\$2,375.00
H. T. Campbell Sons Corp., for drainage and grading	2,081.00
Lenderking Metal Products, for repairs to coal handling system	1,924.63
J. R. Rimbey, for repairs, painting and renovations	785.00**
Blair Bros., for painting	593.00
Blair Bros., for additional painting	<u>475.00</u>
	<u>\$7,448.63,</u>

**with the contract of J. R. Rimbey, in the amount of \$785.00, being payable from the General Construction Loan of 1947-Deferred maintenance and Improvement to Farm Buildings at Henryton.

2- Mount Wilson Branch:

Upon the recommendation of Mr. Rennie, the Board approved the award of the following contracts for the Mount Wilson Branch-Maryland Tuberculosis Sanatoria, payable from the special allotment of \$98,000 authorized by the Board from the General Construction Loan of 1947-Deferred Maintenance and Improvement of Public Buildings:-

State Use Industries, a credit for 50 hair mattresses approved on Mr. Funk's previous agenda and authorized December 20, 1948.

\$1,437.50 credit.

(Construction)

(Mount Wilson Branch)

Murray-Baumgartner Co., for pneumothorax apparatus	\$ 90.00
Westinghouse Electric Supply Co., for X-ray development equipment	155.38
Crane Co., for pipes & fittings, etc.	357.60
Goodyear Tire & Rubber Co., rubber mattresses	1,075.55
Horner Woolen Mills Co., for blankets	2,392.50
Westinghouse Electric Co., for supplies for installation of electric range	59.21
Garett-Buchanan Co., for towel dispensers	27.00
Crane Co., for lavatories	482.50
	<u>\$4,639.74.</u>

3- Pine Bluff Branch:

Upon the recommendation of Mr. Rennie, the Board approved the following contracts for Pine Bluff-Maryland Tuberculosis Sanatorium, payable from the General Construction Loan of 1947-special allotment of \$98,000 from Deferred Maintenance and Improvements for Public Buildings:-

General Electric Supply Co., for refrigerators	\$ 395.66
Southern Supply Co., for lavatories	248.00
Garrett-Buchanan Co., for towel dispensers	6.75
	<u>\$ 650.41.</u>

4- State Sanatorium Branch:

- a. Mr. Rennie advised the Board of the following credits to contracts which the Board had authorized for payment from the special allotment of \$98,000 which was approved from the General Construction Loan of 1947-Deferred Maintenance and Improvements of Public Buildings for the Tuberculosis Hospitals:-

General Electric Supply Co., for toasters (11-1-48)	\$ 493.50
	12-10-48)
State Use Industries, due to revisions in specifications	564.50.
(revised price \$3,881.50)	(12-20-48)

- b. Upon the recommendation of Mr. Rennie, the Board approved the following contracts for State Sanatorium Tuberculosis Sanatorium, payable from the special allotment of \$98,000 authorized from the General Construction Loan of 1947-Deferred Maintenance and Improvement of Public Buildings:-

Baltimore Soda Fountain Manufacturing Co., for toasters	\$ 566.72
Victor Cushwa & Sons, for extension of original contract	100.50
John S. Flohr, for sand and crushed stone	77.62
Ross H. Willhide, for laying brick for refrigeration construction	168.00
Refrigeration Supply Co., for supplies for refrigeration now under construction	130.56
Harry Alter, for flaring kit and tube bender	46.40
Minneapolis-Honeywell Co., for temperatur controls	20.80
Baltimore Soda Fountain Mfg. Co., for vegetable sink	470.40
Murray-Baumgartner Surgical Instrument Co.	23.07
Oreole Refrigeration Co., for 2 cooling units-refrigeration	725.00
Jamison Cold Storage Co., for 2 refrigeration doors	186.65
Jamison Cold Storage Co., for refrigeration pass door	55.44
State Use Industries, for over-bed tables	4,900.00
Will Ross, Inc., for bed lamps	855.00
Hospital Supply Co., for floor lamps	397.80
Maryland Refrigeration Co., for ice-cube machines	2,434.00
Wm. S. Woodsie (United Cork Co.) for corkboard and asphalt cement	86.56
State Use Industries, for bedside tables	4,840.00
Murray-Baumgartner, for pneumothorax apparatus	90.00
Reliable Service Co., for water cooler	655.63
S. Blickman Co., for kitchen work tables	358.00
Southern Supply Co., for lavatories	595.20
Garrett-Buchanan Co., for towel dispensers	27.00
	<u>\$17,810.35.</u>

(Tuberculosis Sanatoria)

5- State Sanatorium Branch:

Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$222.75 and \$238.75 by State Sanatorium Tuberculosis Sanatorium to Robert R. Hauver for plaster repair work at that institution, from the current budget funds for the Sanatorium.

Military Department --

- 1- The Board approved request of the Military Department, submitted by the Secretary, for release of an additional \$75,000.00 of the appropriation in the General Construction Loan of 1947 to that department, it being understood that all expenditures therefrom will be supervised by the Department of Public Improvements.
- 2- The Secretary brought to the attention of the Board communication received from the Military Department, dated March 28, 1949, advising that that department has secured approximately \$500,000 of Federal Funds with which to erect five storage buildings and shops throughout the State, at an approximate cost of \$50,000 each; concrete parking aprons at the Municipal Air Field, at an estimated cost of \$200,000; and other items of repair and alterations totaling \$50,000.00. The Department further advised that to properly supervise this work another qualified inspector is needed for the period of one year, at a salary of \$3,600 per annum. Request was made for permission to increase the salary of the present Inspector, Clyde Becker, from \$3,600 to \$4,000 per annum, and employ the additional qualified inspector at \$3,600 per year.

After a discussion of this request, The Board authorized the increase in salary for Inspector Becker and the employment of the additional Inspector, payable from the General Construction Loan of 1947.

- 3- Upon the recommendation of Mr. Funk, the Board approved the following contracts for the Military Department, payable from the General Construction Loan of 1947:-

Windsor Construction Co., extension of original contract for bulletin boards at the 5th Regiment Armory	\$ 338.62
Garden Blueprint and Photostating Co., for blueprints relative to 5th Regiment Armory	9.00
Keyser Roofing Co., for repairs at Richmond Armory Market	488.00
Windsor Construction Co., extension of original contract to cover additional electrical receptacles at the 5th Regiment Armory	160.00
Noone Electric Co., for electric work at 104th Medical Regiment	250.00
Donald L. Martin, for electrical work at the National Guard Hangar	1,150.00
J. Jones & Co., for painting the Denton Armory	2,156.00
E. J. Kirby, for topographic survey of the property at the Leonardtown Armory	100.00
Bradley Electric Co., for work at the National Guard Hangar	860.00
C. A. Kries, for replacement of cracked baffle tube sheet in the furnace in National Guard Hangar	2,017.40
C. A. Kries Company, for additional work in connection with baffle tube sheet at the National Guard Hangar	3,419.80
C. A. Kries Co., for refractory repairs at the 2-unit furnace in the National Guard Hangar	825.70
	<u>\$11,774.52.</u>

- 4- Upon the recommendation of Mr. Funk, the Board approved the appointment of Egli and Gompf, engineers, to survey and draw up plans and specifications, as necessary, for renovation of the entire heating system for the National Guard Hangar. The estimated cost of this survey is \$1,500.00, and will be payable from the General Construction Loan of 1947.

(Construction)

(Military Department)

- 5- Upon the recommendation of Mr. Funk, the Board authorized the following expenditures from the current budget funds of the Department of the Military:-

Frederick Armory, with Keefer, for plumbing repairs	\$ 13.09
Cumberland Armory, heating repairs by J. E. Woodyard	53.51
National Guard Airport, plumbing repairs by W. E. Hershey	95.21
Salisbury Armory, for plumbing repairs by F. V. Toadvine	14.50
104th Medical Regiment Armory, roof repairs by Keyser Roofing	105.00
Richmond Armory, lighting repairs by Bradley Electric Co.	36.00
Kensington Armory, reconditioning heating plant by Wagner	200.00
Frederick Armory, reconditioning heating plant by Baer's Plumbing and Heating	508.31
5th Regiment Armory-Company C Room, repairs by Windsor Construction Co.	676.00
5th Regiment Armory-Officers' Club, repairs by J.G. Bensel	348.00
	<u>\$2,049.62.</u>

- 6- Upon the recommendation of Mr. Funk, the Board approved the doing of the following survey work for the Military Department:-

G. W. Joy, surveyor, in St. Mary's County, payable from Item #201 of the department's budget	\$ 25.00
H. S. Morfoot, surveyor, in Baltimore County, payable from the General Construction Loan of 1947	480.00
James D. Hicks, surveyor, in Calvert County, payable from the General Construction Loan of 1947	102.00.

- 7- Upon the recommendation of Mr. Funk, the Board authorized the following contracts for the Military Department, payable from the department's current budget funds:-

5th Regiment Armory, extension of contract with Windsor Construction Co., for repairs	\$ 37.60
Salisbury Armory, emergency repairs to electrical system by Taylors Electric Co.	5.45
Towson Armory, for repairs to heating boiler by E.B.Tack	14.00
Towson Armory, for plumbing repairs by E.B.Tack	34.00
Towson Armory, for emergency repairs to Boiler by H. W. Shipley	41.40
Towson Armory, for plumbing repairs by E. B. Tack	35.00
Towson Armory, for further boiler repairs by E. B. Tack	184.40
Pikesville, for repairs to boiler control system by H. Albert	25.19
104th Medical Regiment Armory, for electrical repairs by D. L. Martin	56.00
5th Regiment Armory, for electrical repairs by D.L.Martin	31.50
5th Regiment Armory, for electrical work by Noone Electric Co.	600.00
	<u>\$1,064.54.</u>

- 8- See: State Department of Health-Ritchie Chronic Disease Hospital, these Minutes. (Page 32)

Morgan State College --

- 1- Upon the recommendation of Mr. Rennie, the Board approved award of contract by Morgan State College to Remington-Rand, Inc., in the amount of \$5,292.46, for library furniture and shelving, payable from the General Construction Loan of 1947-Laboratory, Classroom, Household, Library and Education Equipment.
- 2- Mr. Funk brought to the attention of the Board the matter of the 5.002 acres which the City of Baltimore had agreed to deed to the State of Maryland-Morgan State College, as covered in the Minutes of the Board's meeting of August 13, 1948. In return for this, the State was to deed the City of Baltimore 3.306 acres to be used for widening Hillen Road and Arlington Avenue at the intersection of Hillen Road.

Mr. Funk stated that since approval of this agreement, the Morgan State College authorities have negotiated further with the City of Baltimore, with the re-

(Morgan State College)

sult that the City has agreed to deed additional property to the State, and the newly agreed acreage amounts to 6.215 acres instead of the 5.002 acres previously agreed upon.

The Board approved the acceptance of an agreement wherein the larger amount of property would be deeded to the State.

- 3- Upon the recommendation of Mr. Funk, the Board approved by Morgan State College the following expenditures for the school's current budget:-

J. H. Argabright & Son, for electrical work in Spencer Hall and the Library	\$ 464.50
G. & S. Company, for gate and panels in the Library	140.00
Cairnes-McKinley-Rhein, for roof repairs	180.00
Globe Improvement Co., extension of contract for alterations to the President's Residence	708.50
	<u>\$1,493.00.</u>

- 4- Mr. Funk submitted to the Board for consideration, the bids received by Morgan State College for construction of the Academic Building under the General Construction Loan of 1947.

After due consideration of the bids received, the Board authorized the award of a contract by the school to John K. Ruff, in the total amount of \$603,093.00, which includes the base bid of \$593,593 plus \$9,500.00 for Alternate No. 5. The architect's fee for this project is \$36,185.58, of which \$7,848.00 has been paid from the Post War Construction Fund, leaving \$28,337.58 applicable to the General Construction Loan of 1947. The total cost for the project will be \$631,430.58.

Post War Construction Fund --

- 1- The Secretary reported to the Board that the following balances in the Post War Construction Fund are not required by the institutions concerned and recommended that they be transferred into Item #300 (Unallocated Funds) of the Post War Construction Fund:-

Department of Motor Vehicles	Item 13	\$1,526.20
State Tobacco Warehouse	Item 30	433.00
Maryland Tuberculosis Sanatorium	Item 46	101.04
Crownsville State Hospital	Item 69	754.22
Spring Grove State Hospital	Item 124	32.00
		<u>\$2,846.46.</u>

The Board approved the recommendation made by the Secretary.

- 2- Upon the recommendation of the Maryland State Planning Commission, the Board approved an extension of time for preparation of plans and specifications on the following contracts, under Aid to Political Sub-divisions included in the original Post War Construction Program, as the necessary plans have now been approved by the State Roads Commission, and authorized payment at this time of the grants in question from the Post War Construction Fund:-

No. 97	Reconstruction-Intersection Palmer Highway and Eastern Ave., Prince George's County	\$453.00
No. 100	Reconstruction-Intersection Defense Highway and Landover Road, Prince George's County	882.00.

- 3- The Secretary reported to the Board that the following receipts have been accepted into the Treasury for materials and supplies from the Solomons Base and credited to Item #300-Unallocated Funds of the Post War Construction Fund:

H. Klaff & Co., for heavy copper scrap	\$733.60
Department of Game & Inland Fish	42.05
"	14.93
"	131.45
Maryland Penitentiary-State Use Industries	76.25
"	60.00

(con't.)

Crownsville State Hospital	\$454.00
St. Mary's Industrial School for Boys	525.00
Maryland Training School for Boys	274.63
Cheltenham School for Boys	212.74
Department of Game & Inland Fish	1,491.17.
Also, see:- "Solomons Base" item of these Minutes.	

- 4- The Board approved the following payments which have been made by the State Comptroller's Office since the last meeting of the Board:-

Bayside State Park	\$164,483.88
Solomons Base (Items #10, 5 and 6)	20,217.85
Clerks of the Works	651.19
Improvements to the State House	69,084.86
Utilization of Space Study	962.68
Maryland Penitentiary	54.05
St. Mary's Industrial School for Boys	10,168.56
Department of Motor Vehicles	6,425.00
Military Department	6,327.70
State Tobacco Warehouse	10,817.00
Deer's Head State Hospital	238,278.37
Crownsville State Hospital	9,791.10
Springfield State Hospital	5,845.46
Spring Grove State Hospital	1,552.36
Maryland Penitentiary	1,794.40
Maryland Training School for Boys	193.41
Maryland State Reformatory for Women	11,094.43
Frostburg State Teachers College	13,203.00
Solomons Base-Item #5	23.23
Clerks of Works	90.98
Item 10-A	231.15
Maryland Training School for Boys	274.63
St. Mary's Industrial School for Boys	525.00
Crownsville State Hospital	7,120.80
Springfield State Hospital	880.00
Maryland Penitentiary	107.91
Maryland Training School for Colored Girls	1,845.29
	\$ 582,044.29.

Rosewood State Training School --

- 1- Upon the recommendation of Mr. Rennie, the Board approved award of contract by Rosewood State Training School to Baltimore Spring Bed Co., in the amount of \$612.25, for 51 coil bed springs, payable from the General Construction Loan of 1947-Building to House Employees.
- 2- Upon the recommendation of Mr. Rennie, the Board approved the following contracts for Rosewood State Training School, payable from the General Construction Loan of 1947-Deferred Maintenance-Educational, Hospital, Household and Mechanical Equipment:--

General Electric X-Ray Corp., for X-ray machine	\$7,500.00
Otto-Harling, Inc., for vegetable cutter and slicer	650.00
Capital Freezers Co., Inc., for icecream freezer machine	1,850.69
R. Mars, for 25 youth beds, etc.	1,318.75
State Use Industries, for 324 chairs	1,655.00
Murray-Baumgartner, for 1 oxygen tent, pneumothorax apparatus, and 2 aneroid sphygmomano meters	742.34
Colson Corp., for 1 tank truck and 2 vaporizers	108.45
Colson Merriam, for 20 safety bed sides	673.00
A. S. Aloe, for 1 bone saw	90.00
Hospital Equipment Corp., for 2 hotpack electric bakers, 24 lamps for bakers, 160 brake & bumper casters, and 4 adjustable stools	564.32
Kloman Instrument Co., for 1 perimeter and 1 hytrecator	214.68
Superior Sleeprite Co., for 30 hospital ward chains	300.00
State Use Industries, for 2 steel card files	17.00
H. W. McCrone, for 4 tray carriages	588.00

(Rosewood State Training School)

Underwood Elliott Fisher Co., for 2 typewriters	\$ 247.18
J. B. Mitchell Co., for 2 gas refrigerators	632.72
Bell Refrigeration Co., for icecream freezer and hardening cabinet	794.00
General Electric Co., for 1 kitchen mixer and 1 vacuum cleaner	73.56
Western Electric Co., for toaster, waffle iron and electric percolator	35.89
Tristate Electric Co., for ventilator fan	28.20
Bell Refrigeration, for labor and materials to equip icecream freezer & cabinet with refrigeration	794.00 Dupl.
Automatic Fire Protection Co., for fire extinguishers	235.50
Carey Machinery Co., for fire extinguishers	116.24
Baltimore Soda Fountain Co., for toaster and iced tea dispenser	423.94
John Hoos Co., for electric juicer	66.50
F. A. Davis, for food server	148.50
Lincoln Sales Corp., for water cooler	195.00
	<u>\$20,083.46, less \$794.00.</u>

- 3- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by Rosewood State Training School, payable from current budget funds of the institution:-

Blair Bros., for repairs and painting of--	
Holland & Keating Cottage -	\$8,865.00
King Cottage -	4,873.00
Pembroke Cottage -	3,870.00
Administration Building -	<u>1,188.00</u>
	\$18,796.00
Pioneer Refrigeration Co., for covering refrigeration lines	239.00
Louis E. Susemihl, for emergency work of -	
Electrical work	637.98
Motor and Equipment repairs	146.40
Supplies, etc.	107.10
Refrigeration Service	114.60
Electric services	234.91
Electrical installations	<u>1,088.75</u>

(Louis E. Susemihl has been retained by the school to accomplish 21,364.74 necessary and emergency electrical work in lieu of an electrician in the institution's operating budget.)

- 4- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Rosewood State Training School to Lloyd E. Mitchell, in the amount of \$525.00, for guttering and down-spouting for the Quonset barn, payable from the Fire Loss Property Account.
- 5- Upon the recommendation of Mr. Funk, the Board approved payment of \$1,087.00 by Rosewood State Training School to Howard C. Sutton, civil engineer, for survey and stake-out work at the institution, from the General Construction Loan of 1947-Utilities.
- 6- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract with Rosewood State Training School for roads and grading, in the amount of \$2,040.00, covering installation of additional reinforced concrete pipe, replacement of damaged pavements over drains, curbs, gutters, and leveling of a dip in the present road. Payment is to be made from the General Construction Loan of 1947-Utilities. (Drummond & Co., Inc.)
- 7- Upon the recommendation of Mr. Funk, the Board approved the employment of J. R. McCrone for topographical, utility and property survey at Rosewood State Training School, at a cost of \$4,390.00, with payment to be made from the Board of Public Works-Construction Fund of 1949-Utilities System.
- 8- Mr. Funk advised the Board that Mr. Henry Powell Hopkins, architect, has suggested that in view of the magnitude of the proposed program for construction at the Mental Hospitals the work at Rosewood State Training School be assigned

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to another architect, thus permitting him to devote his entire time to other State work. In view of this, Mr. Funk recommended that the firm of Wrenn, Lewis & Jencks be commissioned to execute the major portion of the architectural work contemplated for Rosewood State Training School.

The Board approved Mr. Funk's recommendation.

St. Mary's Female Seminary --

- 1- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract of St. Mary's Female Seminary with McNew Bros., in the amount of \$130.00, to include running hot water line from the boiler room to kitchen in Cottage. Payment is to be made from the General Construction Loan of 1947-Deferred Maintenance-Improving heating system. No engineering fee is involved.
- 2- The Board authorized payment of \$377.48 to Sandlass, Wieman and Associates in connection with the Lodge heating system and sewage chlorination work done by McNew Bros., from the General Construction Loan of 1947-Deferred Maintenance-Improving heating system, for St. Mary's Female Seminary.
- 3- The Board approved request of St. Mary's Female Seminary that the contract with Monarch Roofing Company, in the amount of \$2,050.00, authorized at the meeting of November 1, 1948, be paid from the General Construction Loan of 1947-Rebuild Incinerator under Deferred Maintenance, as the school is without funds in its operating budget for this expense.
- 4- On September 23, 1947, the Board authorized the expenditure of \$2,000 by St. Mary's Female Seminary from the Post War Construction Fund-Central Heating Plant item for the purchase of fill dirt. The Secretary advised the Board that the school has found it necessary to expend only \$588.00 on this project.
- 5- The Board approved recommendation of the Secretary for cancellation of the authorization given in July 1948 to St. Mary's Female Seminary for necessary repairs to the bulkhead at a cost of \$200.00, payable from the General Construction Loan of 1947, as this work has been found to be included in the invoice rendered by the State Roads Commission for Bulkhead work.
- 6- The Secretary advised the Board that he had contacted the State Roads Commission relative to the invoice in the amount of \$28,448.31 received for the Bulkhead work done at St. Mary's Female Seminary, as originally authorized under the Post War Construction Program. A letter dated January 20, 1949 received from the State Roads Commission addressed to the Board outlines the several items comprising this total, against which there is a credit of \$3,740.00 covering Liquidated Damages to be paid by the Contractor to reimburse the State Roads Commission, in part, for excessive engineering and supervision necessitated by the unusually long time taken by the contractor to complete the project, making a net total for the work undertaken of \$24,708.31.

After due consideration of the information submitted, the Board approved payment of the bill of the State Roads Commission, in a net amount of \$24,708.31, as follows:-

Post War Construction Fund-Bulkhead	\$11,310.00
General Construction Loan of 1947-Bulkhead	10,000.00
Post War Construction Fund-Central Heating Plant	3,398.31

St. Mary's Industrial School for Boys --

Upon the recommendation of Mr. Funk, the Board approved the award of contract to Selby-Battersby & Co., in the amount of \$1,439.10, for repairs to the floor in the dish-washing room at St. Mary's Industrial School for Boys, with payment to be made from the funds allocated to this institution from the Post War Construction Fund.

Solomons Base --

- 1- The Secretary advised the Board of receipt of the following funds into the Treasury, Post War Construction Fund-Unallocated Balance, for materials obtained from the Solomons Base:-

State Roads Commission	\$	54.00	
Chesapeake Biological Laboratory		106.25	
Department of Game & Inland Fish		146.50	
Spring Grove State Hospital		259.30	
Maryland State Reformatory for Women		184.87	
Towson State Teachers College		30.00	
Department of Tidewater Fisheries		44.31	
Department of Public Improvements		49.00	
Herbert Hutchings, for kindling wood		10.00	
R. D. VanDeusen, for kindling wood		10.00	
State Tobacco Warehouse		50.00	
Princess Anne College-University of Maryland		151.00	
Cheltenham School for Boys		424.24	
Maryland House of Correction		643.55	
Montrose School for Girls		592.68	
Crownsville State Hospital		535.00	
Department of Game & Inland Fish		1,582.85	
Department of Public Improvements		40.00	
Rosewood State Training School		46.50	
Montrose School for Girls		625.92	
Cheltenham School for Boys		177.24	
Crownsville State Hospital		3,683.08	
Frostburg State Teachers College		198.06	\$9,644.35.

- 2- The Board approved request of Mr. Funk for acquisition of the following items from the Solomons Base on a no-charge basis:-

3 sets Book shelves	1 Table
1 Drawing rack with drawing holder	1 Arm chair
1 Map cabinet	2 Straight chairs.

The Board also approved delivery of the following items of surplus equipment from the Solomons Base to the Community Center of Deale, Maryland, for use by community organizations, at no cost:-

12 Straight backed chairs	2 Filing cabinets
1 Office desk	4 Masonite topped tables.

- 3- The Board approved recommendation of Mr. Funk that a contract be awarded to Emerson C. Phillips for taking down and salvaging all telephone cable at the Solomons Base-\$170.00, for removal of all remaining cable at the Base in accordance with stipulations in the revocable permit and sales agreement between the State and the Navy Department-\$140.00, and removal of additional electrical equipment at the Solomons Base-\$74.00.
- 4- Upon the recommendation of Mr. Funk, the Board approved execution of an amendment to revocable permit with the Navy Department in order to allow the Department of Geology, Mines and Water Resources to take over use of Buildings 70 and 127 at Solomons Base, the agreement to be approved by The State Law Department. These buildings house wells and pumping facilities which the Department desires to use in connection with its studies of available water tables in the vicinity of Solomons Island.
- 5- Upon the recommendation of Mr. Funk, the Board approved request of the Naval Air Station at Patuxent, Maryland, for permission to operate a small, scheduled, ferry terminating on one end at the Solomons Base, to facilitate handling supplies to the Naval Air Station, and authorized the Department of Public Improvements to work out the necessary details.
- 6- Mr. Funk reported to the Board that the bid of H. Klaff & Company is the best received for the sale of valuable scrap metal from the Solomons Base. The Board authorized this sale for \$1,484.40.
- 7- See: Department of Public Improvements, Item 5, of these Minutes.

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(Construction)

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Springfield State Hospital --

and Mr. Funk,

- 1- Upon the recommendation of Mr. Rennie, the Board approved award of the following contracts by Springfield State Hospital, payable from the General Construction Loan of 1947:-

Repairs & Remodeling to Farm Buildings:

General Electric Supply Co., for wire	\$170.40	
Scofield Bros., for electrical poles	308.00	\$478.40
Deferred Maintenance-Plumbing Lines & Fixtures:		
Southern Supply Co., for plumbing fixtures	\$388.25	388.25
Furnishings & Equipment to Employees Housing:		
Hoffman Awning Co., for Venetian blinds	66.60	66.60
Replacement of Hay & Stock Barns:		
Anderson & Ireland, for wheels and hangers for overhead track	22.00	22.00
Deferred Maintenance-Plumbing Lines & Fixtures:		
J. R. Crocker, for plumbing repairs	4,026.00	4026.00
Deferred Maintenance-Floors to Patients Buildings:	1,200.00	1200.00
Joseph C. Sippel, for asphalt tile flooring	1,190.00	1190.00

6,181.25

- 2- Upon the recommendation of Mr. Funk, the Board approved award of contract by Springfield State Hospital to J. R. Crocker, in the amount of \$487.00, for floor drains in Building F of the Women's Group, payable from the special allotment of \$28,996.00 of the Post War Construction Fund.

- 3- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by Springfield State Hospital, payable from current operating funds:-

Extension of contract with Joseph C. Sippel (\$1,190.00) in the amount of \$140.00 for installing new flooring in the hall area adjacent to the Day Room.

General Elevator Co., for repairs to #5 Dumbwaiter	\$140.00
J. D. Dillon, repairs to rear wall in #4 Boiler	118.47
American Contracting Co., for removing parapet wall to roof level in North Wing, Hubner Building	137.00
	775.00.

1,170.47

- 4- Upon the recommendation of Mr. Funk, the Board approved award of contract by Springfield State Hospital to Selby-Battersby Co., in the amount of \$1,601.50, for installation of terrazzo flooring in Building A of the Men's Group, payable from the General Bond Issue of 1941-Repairs and Improvements.

- 5- Upon the recommendation of Mr. Funk, the Board approved award of contract by Springfield State Hospital to American Contracting Co., in the amount of \$775.00, for removing parapet wall, payable from current budget funds.

- 6- Upon the recommendation of Mr. Funk, the Board approved contract between Springfield State Hospital and American Contracting Co., in the amount of \$96.00, for installation of three new man-holes for services to Employees Building, payable from the General Construction Loan of 1947-Employees Building-Contingency Fund of \$6,200.00.

- 7- Upon the recommendation of Mr. Funk, the Board approved award of a contract by Springfield State Hospital to Maddox & Hopkins, in the amount of \$9,398.50, for topographic, utility and property survey at that institution, payable from the Board of Public Works-Construction Fund of 1949-Springfield State Hospital-Extension of Utilities.

- 8- After due consideration, the Board approved request of Springfield State Hospital, submitted by the Secretary, for permission to use \$9,778.00 in the Post War Construction Fund-Attendants' Home to provide badly needed funds for the purchase of articles which would be represented in the "Household Equipment" item of the hospital's budget. The building for which these funds were intended has been completed and fully equipped.

- 9- On September 9, 1947, the Board approved the setting up of a fund of \$14,894.96 for Springfield State Hospital for repairs and improvements to farm dwellings

(Springfield State Hospital)

and other farm buildings, and one of the sources of funds to make up this amount was \$3,571.00 of fire insurance money from hay barracks and contents destroyed by fire.

The Secretary advised the Board that the amount of insurance funds received is \$3,834.83 and submitted request of the hospital for permission to use the additional \$262.83 of insurance funds in carrying out the above mentioned repairs and improvements.

The Board approved this request.

- 10- The Board approved request of Springfield State Hospital, submitted by the Secretary, for permission to use \$1,802.64 of the unexpended balance in the General Bond Issue of 1941-Repairs and Improvements, to pay invoice No. 119 of the Department of Public Improvements for materials received by the hospital from Solomons Base, through September 30, 1948, these materials being used for repairs and improvements to the older buildings.
- 11- The Secretary brought to the attention of the Board communication of Springfield State Hospital relative to contract between that institution and Freddy Collins for plastering. On September 29, 1948, the Board approved contract in the amount of \$2,280.00, payable from the special allotment of \$14,894.96 for repairs and improvements to farm buildings. The hospital advised that this designation was submitted in error as none of the work done was on any of the Farm Buildings and requested that the contract be approved for payment from the special allotment of \$28,996.00 for Urgent Deferred Maintenance and Repairs, authorized by the Board from the Post War Construction Fund.

The Board approved payment from the special funds of \$28,996.00, as requested.

- 12- The Board approved payment for the following contracts by Springfield State Hospital from the special allotment of \$14,894.96 for Repairs and Improvements for Farm Buildings, as submitted by the Secretary:-

Greenfield Electric Co., for insulators	\$ 6.13
National Wall Paper Co.	8.15
General Electric Supply Corp., for copper wire and Guy wire (6200 ft. at \$32.31 cwt. and 250 ft. at \$43.17 per M')	- - -
Southern Supply Co., for plumbing and heating parts	1,613.09
Scofield Bros., for creosote pressure treated electric light poles & extending service lines	308.00. dupl.

- 13- The Secretary submitted to the Board requests of Springfield State Hospital for approval to the following contracts;-which the Board approved:-

State Use Industries for beds, mattresses, chiffoniers, night stands, etc. for the new Women's Home, payable from the Post War Construction Fund allotment of \$62,104.64 authorized for such purchases.	\$10,071.00
General Construction Loan of 1947-Furnishings and Equipment for Employees' Housing:-	
Hutzler Bros., for stools	31.80
Baltimore Gas Light Co., for electrical fixtures (This is a part of the \$700 authorized for ex- penditure at the meeting of December 10, 1948)	37.50
Baltimore Gas Light Co., for bedroom electric fixtures	15.76.

The Board rescinded its action of Dec. 10, 1948, as to the \$10,071.00 contract.
Spring Grove State Hospital --

- 1- Upon recommendation of Mr. Funk, the Board approved the following expenditures from the Fire Loss Property Account for Spring Grove State Hospital:-

Roland Electric Co., for emergency repairs to water pump damaged by fire	\$488.68
Wm. H. Gontrum & Sons, for repair work to one of the small dwellings damaged by fire	363.00.

(Spring Grove State Hospital)

2- See: Department of Public Improvements, page 11 - \$41,469.61.

3- Upon the recommendation of Mr. Funk, the Board approved the following expenditures for Spring Grove State Hospital from the Post War Construction Fund allotment for alterations and repairs to the Old Center Building and Cottages E and F:-

Architect's fees	\$4,388.34
Windsor Construction Co., extension of contract to cover fire-proof plaster	321.00
Potts & Callahan, for repairs to road in the Employees' Village	5,511.00.

4- Upon the recommendation of Mr. Funk, the Board approved award of the following contracts by Spring Grove State Hospital, payable from the General Construction Loan of 1947-Deferred Maintenance, Repairs and Improvements:-

Eason Bros., for wiring dwellings in the Farm Group	\$2,229.00
Consolidated Gas Electric Light and Power Co., for bringing in electric service in connection with work being done by Eason Bros.	274.90

5- Upon the recommendation of Mr. Funk, the Board approved the employment of J. Spence Howard for topographic, utility, and property survey at Spring Grove State Hospital, at a cost of \$8,400.00, payable from the Board of Public Works-Construction Fund of 1949-Spring Grove State Hospital-New Boiler and Utilities.

6- Upon the recommendation of Mr. Funk, the Board approved the following expenditures from the current operating budget of Spring Grove State Hospital:-

H. E. Crook Co., for repairs to hot water generator; pump and extractor in laundry	\$101.58 320.94
J. R. Crocker, for repairs to feed water piping	61.28
for packing in expansion joints	440.47
for installation of steam gate valve	226.56
for installation steam soot blowers, piping and packing	167.84
for installation steam packing for valves	101.80
for installation new piping for pump	66.28
J. R. Crocker, for repairs to plumbing and heating system	1,100.00
Kelco Manufacturing Co., for furnishing stainless steel drip-pan for kitchen of Bland-Bryant Building	315.00
R. H. Bozman Bros., for emergency repairs necessary in the refrigerator installation	105.65.
	<u>\$3,007.40.</u>

~~See The Secretary brought to the attention of the Board communication from State Department of Education --~~

1- Bowie State Teachers College:

a. Upon the recommendation of Mr. Funk, the Board approved the employment by Bowie State Teachers College of James D. Hicks for a topographic survey at a cost not to exceed \$425.00, with payment to be made from the Property Survey Account of the Department of Public Improvements.

b. Upon the recommendation of Mr. Funk, the Board approved the following expenditures from the current operating budget of Bowie State Teachers College:-

Paul M. Harrod Co., for repairs to mimeograph machine	\$ 22.50
E. S. Smith, for repairs to water tank structure	75.00
H. E. Crook, for repairs to electrical & plumbing systems	1,192.71.

(State Department of Education)

2- Frostburg State Teachers College:

- a. Upon the recommendation of Mr. Rennie, the Board approved award of the following contracts for Frostburg State Teachers College, payable from the General Construction Loan of 1947-Deferred Maintenance and the operating budget of the institution:-

R. Mars, The Contract Co., for furniture	\$2,385.60
State Use Industries, for mattresses	222.00
	<u>\$2,607.60.</u>

(On August 13, 1948, the Board approved the expenditure of \$2,500 from the General Construction Loan of 1947 for equipment and the excess of \$107.60 will be paid from budget funds.)

- b. Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the Frostburg State Teachers College from current budget funds:-

W. N. Yoder, for overhauling boiler	\$111.00
Sterling Electric Co., for replacing electrical panel in Girls Dormitory	171.20

- c. Upon the recommendation of Mr. Funk, the Board approved request of Frostburg State Teachers College for permission to extend an existing contract with John I. Vandergrift, Inc. for alterations and additions in the amount of \$1,477.53. Funds are available from the balance in the General Bond Issue of 1939 and the General Construction Loan of 1947, plus additional funds as necessary in Budget Item 201 of the institution.
- d. Upon recommendation of Mr. Funk, the Board approved the expenditure of \$70.00 by Frostburg State Teachers College, from the current budget, for installation of a water reducing valve to the furnace of the Science Building, by Mr. W. N. Yoder.
- e. Mr. Funk advised the Board that at the meeting of December 20, 1948, the amount of contract between Frostburg State Teachers College and R. H. Lapp, for repair work in the gymnasium and girls' dormitory, was reported as \$106.50 and that the correct amount is \$406.50.

The Board approved contract in the corrected amount, payable from the current budget of the school.

3- Salisbury State Teachers College:

- a. Upon the recommendation of Mr. Funk, the Board approved contract between Salisbury State Teachers College and the Miller Electric Co., in the amount of \$108.00, for electrical wiring, payable from the institution's current budget.
- b. The Board approved payment of \$117.72 by Salisbury State Teachers College to Rasch & Gainor from the General Construction Loan of 1947-Construction of Dormitory, for shades.

4- Towson State Teachers College:

- a. The Board approved an expenditure of \$39.60 by Towson State Teachers College from current budget funds for the sanding of floors in the Administration Building, as recommended by Mr. Funk.
- b. Upon the recommendation of Mr. Funk, the Board approved the following contracts for Towson State Teachers College, payable from the General Construction Loan of 1947:-

Trueman Hauling Co., for hauling lumber from Solomons Base	\$142.50
Otto-Harling, for installation of tables and tray conveyor panelings in the dish-washing room in the main kitchen	635.58.

(Construction)

(Towson State Teachers College)

- c. The Secretary brought to the attention of the Board a communication from Towson State Teachers College requesting that the following contracts approved for that institution by the Board on December 10, 1948, be authorized for payment from the institution's current budget-Item #201, rather than the General Construction Loan of 1947-Deferred Maintenance:-

Arts Crafts, Inc., for asphalt tile	\$237.50
Gross Bros., for plastering	86.00
Wilson Electric Co., for receptacles & outlets	122.34
Perkins & Llewellyn, for plumbing work	655.19.

The Board approved this change.

- d. The Secretary brought to the attention of the Board a communication from the State Department of Education relative to the contract approved by the Board between Towson State Teachers College and Samuel Olson Manufacturing Co., for cafeteria tray conveyors, in the amount of \$2,768.00. Payment of this contract was authorized from the General Construction Loan of 1947-Improvement of School Buildings and Educational Equipment, and the departments requests authority to make payment from the General Construction Loan of 1947-Improvements to Plumbing Facilities.

The Board approved this change.

State Department of Health --

- 1- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the State Department of Health, from current operating funds:-

Walter W. Spangler, for a 1-1/2 Hp. electric motor for Ritchie State Hospital	\$105.00
John McShain, Inc., for additional alterations and repairs to Department's building	1,722.23
R. G. Messmer, for painting at Allegany Health Department in Cumberland	1,800.00, with
the State's share of this cost being \$600.00, and the balance being paid by the City of Cumberland, and by Allegany County Department of Health.	
J. B. Ferguson & Co., for repairs and installations to the steam and return line at Camp Ritchie Hospital, at a total cost of \$6,769.31. The Military Department will pay \$5,076.98 (75% of the cost) from the General Construction Loan of 1947, and the balance is payable by the State Department of Health from the current budget. It is understood the Military Department will be reimbursed from Federal Funds.	1,692.23

- 2- Under Item 79 of his agenda for today's meeting, Mr. Funk submitted for the consideration of the Board the matter of architectural fees which may be due Mr. Bernard Evander for work undertaken for the State Department of Health. On December 2, 1943, the appointment of Mr. Evander was authorized by the Board for the preparation of plans and specifications for the building to be erected for the Department in Baltimore City, at a fee of 6%. Additional plans and specifications were also prepared by Mr. Evander for the renovation of Goucher College's Bennett Hall and Bennett Hall Annex, acquired by the Department for a Bacteriology and Administrative set-up. When these plans and specifications were submitted to contractors, the low bid was \$1,549,890.00, and due to the lack of funds the State was unable to proceed with all of the undertaking contemplated originally.

After a full discussion of the matter, consideration being given to the work which has been done and also to the expenses incurred by the architect, the Board authorized Mr. Funk to confer with the Attorney General on the matter, and also with Mr. Evander. It was stated that the Board would approve payment of 3% to the architect on the basis of \$1,549,890.00, if the Attorney General recommends such compensation, less the \$15,000.00 which has already been paid to Mr. Evander. Payment would be made from the Post War Construction Fund.

State House Improvement Loan of 1948 -- Renovation of State House & Court of Appeals Bldg.

- 1- Upon the recommendation of Mr. Funk, the Board approved the following expenditures from the "State House Improvement Loan of 1948" for renovation of the State House and Court of Appeals Building:

Gatch Supply Co., extension of contract for roof repairs (\$4,750)	\$ 50.00
John McShain, Inc., for painting for the Judiciary	2,835.00
Jos. Reinhart, for draperies for the Judiciary	1,620.00
Jos. Reinhart, for upholstery for the Judiciary	850.00
American Office Equipment Co., for filing cabinets for Secretary of State	1,718.17
General Electric Supply Co., for electric water cooler for office of Secretary of State	162.00
Blumenthal-Kahn Co., for execution of a Change Order	580.00
John McShain, Inc., for bonus for completion of work	250.00
John McShain, Inc., for execution of change order relative to safes	600.00
Wm. Baumgartner & Co., for extra Type B sign for Canteen	4.50
General Elevator Co., for bonus for completion of work	125.00
Bateman Blueprinting Co., for blueprints & enlargements	68.68
W. R. Purnell, for re-hanging of portraits	150.00
John McShain, Inc., for work 1 to 27 under Item #73 of the agenda, and on which there are no architectural fees involved.	9,805.26 (3,553.00)
John McShain, Inc., for additional work subject to architectural fees	(6,499.72)
Blumenthal-Kahn Electric Co., for Change Order No. 7, subject to architectural fees	2,794.00
Lloyd E. Mitchell, Inc., for Change Order No. 4-(architectural fees)	91.82
Lloyd E. Mitchell, Inc., for bonus for completion of work-(" ")	350.00
Lloyd E. Mitchell, Inc., for additional plumbing work-(" ")	6,602.30
Wm. Baumgartner Co., for plate signs-(architectural fees applicable)	210.80
General Elevator Co., for elevator repairs-(architectural fees ")	168.50
John McShain, Inc., for Change Order 3-a, with no architectural fees	66.00
" " " , for Change Order 4-a, with no architectural fees	6,000.00
" " " , for Change Order 4-b, with no architectural fees	552.14
" " " , for Change Order 5-a, with no architectural fees	159.50
Knipp & Co., relative to flag cases, " " " "	650.00
Wm. Baumgartner & Co., for signs, " " " "	9.00
Otis Elevator Co., " " " "	116.50
Fallon Sign Co., " " " "	6.00
Maryland Office Supply Co., " " " "	458.20
Baltimore Stationery Co., " " " "	307.00
American Office Equipment Co., " " " "	2,241.80
Modern Stationery & Printing Co., " " " "	124.40
Modern Stationery & Printing Co., for cancellation of filing cabinets order " "	2,017.40 /
Royal Typewriter Co., with no architectural fees	285.00
Underwood Typewriter Co., " " " "	299.00
Remington Typewriter Co., " " " "	299.50
Lucas Bros., " " " "	22.50
General Electric Supply Co., " " " "	297.25
Westinghouse Electric Co., " " " "	246.40
Commercial Controller Co., cancellation, " " " "	70.00 /
John Duer Co., " " " "	16.50
Janitor Supply House, " " " "	158.48
Electrical Industrial Equipment Co., " " " "	57.00
Baltimore Gas Light Co., " " " "	134.40
Julius Stark, " " " "	24.00
State Use Industries, " " " "	23,880.55
Maryland House of Correction, prison labor " " " "	411.00
Lock System for the State House and Court of Appeals Building:*	
Best Universal Lock Co., " " " "	2,500.00 Est.
John McShain, Inc., " " " "	350.00 Est..

\$73,120.47.

(Construction)

(State House Improvements)

2- Mr. Funk submitted to the Board on pages 44 to 51, inclusive, of the first part of his agenda for today's meeting, a Summary of the Renovations of the State House and Court of Appeals Building, payable from the State House Improvement Loan of 1948 and the Post War Construction Fund, as follows:-

Part A - Expenses to which Architectural Fees are applicable.

	Rate	Fee	Contract
✓ John McShain, Inc.	.0825%	\$16,934.88	\$205,521.23
✓ Blumenthal-Kahn Electrical Co.	.065	4,889.66	75,225.50
✓ Lloyd E. Mitchell	.0825	8,194.87	99,681.79
✓ Otis Elevator Co. (Post War Fund)	.0825	4,313.51	52,285.00
Hampshire Corp.	.0825	1,483.93	17,987.00
✓ General Elevator Co.	.0825	2,220.78	27,043.50
Consolidated Gas Electric Light & Power Co.	.065	564.20	8,680.00
✓ Wm. Baumgartner & Co.	.0825	222.71	2,699.56
Lucas Bros.	.0825	13.06	158.25
Total-Part A		\$38,837.60	\$489,281.83

Part B - Expenses to which no Architectural Fees are applicable.

		Contract
John McShain, Inc.		\$ 34,852.70
✓ Knipp & Co.		17,632.00
American Shade Co.		3,233.70
Consolidated Gas Electric Light & Power Co.		915.40
Wm. Baumgartner & Co.		9.00
✓ Otis Elevator Co.		116.50
✓ Fallon Sign Co.		6.00
✓ Gatch Supply Co.		4,800.00
Furniture, Furnishings & Equipment:-		
James T. Vernay Co.	\$14,681.64	
✓ Maryland Office Supply Co.	9,013.70	
✓ Baltimore Stationery Co.	6,054.10	
✓ American Office Equipment Co.	9,824.20	
✓ Modern Stationery & Printing Co.	2,449.50	
✓ Royal Typewriter Co.	2,482.00	
✓ Underwood Typewriter Co.	2,465.95	
✓ Remington Typewriter Co.	2,351.88	
✓ Lucas Bros.	958.50	
Baltimore Soda Fountain Co.	7.41	
G. L. Price Co.	32.92	
✓ G. E. Supply Co.	597.63	
✓ Westinghouse Supply Co.	2,601.40	
✓ Commercial Controls Co.	- - -	
O. Whitaker & Co.	22.50	
✓ John Duer Co.	16.50	
✓ Janitor's Supply House	158.40	
✓ Electrical Industrial Equipment Co.	57.00	
✓ Baltimore Gas Light Co.	134.40	
✓ Julius Stark Co.	24.00	53,933.63
✓ State Use Industries		23,880.55
Maryland House of Correction (prison labor)		411.00
Lock System:-		
✓ Best Universal Lock Co.	\$2,500.00	
John McShain, Inc.	350.00	2,850.00
Judiciary-Renovation:-		
✓ Jos. Reinhart	\$2,470.00	
John McShain, Inc.	2,835.00	5,305.00
Secretary of State's Office:-		
✓ American Office Equipment Co.	\$1,718.17	
✓ General Electric Supply Co.	162.00	1,880.17

(State House Improvements)

2- Part B, continued:--

	<u>Contract</u>
Bateman Blueprint Co.	\$ 68.68
W. R. Purnell	<u>150.00</u>
Total-Part B	\$150,044.33.

Part A - Total Contracts	\$489,281.83
Part A - Total Architectural Fees	38,837.60
Part B - Total Contracts	<u>150,044.33</u>
GRAND TOTAL	\$678,163.76.

The Board approved the summary of Renovations of the State House and Court of Appeals Building, as submitted by Mr. Funk.

State Office Building - Baltimore --

The Secretary brought to the attention of the Board copy of Resolution adopted by the Maryland Hotel Men's Association, Inc., on December 15, 1948, relative to the possible acquisition of the O'Sullivan Building, Baltimore, by the State.

No action was taken on this resolution.

University of Maryland --

1- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the University of Maryland for the Baltimore Schools, from the current operating budget:--

E. L. M. Fishpaw, for blue window lights in the Bressler Building	\$19.25
General Elevator Co., for emergency repairs in the Dental-Pharmacy Building	12.00
Painting of metal furniture in the Office of Financial Administration	80.00
American Steel & Wire Co., for fencing for new parking lot	1,328.30
Fedeli Construction Co., for addition concrete work	90.00
H. A. Kries, for additional radiation in Medical Bldg.	415.60
G. F. Huebeck, for fire line in Medical Library	925.00
Carroll Wrecking Co., for additional demolition work on the property adjacent to University Hospital	50.00
Charles Scrivner Co., for floor plug in Admissions Office	127.00
Homeland Paint Shop, for painting in Financial-Administration Office of the Baltimore School	- - -
Bradley Electric Co., for fire alarm system in Medical Laboratory	529.78
J. V. Shafer & Sons, for repairs to roof Medical Bldg.	1,738.50
General Elevator Co, for emergency repairs in Pharmacy Bldg.	24.00
" " " , for replacements, etc.	115.00
Johnson Service Co., for repairs to thermostate and heating control system in Bressler Building	250.00
Kaiser Clock Co., for repairs to time clock	49.00
W. C. O'Brien, for repairs to air compressor in Dental-Pharmacy Building	90.00
Carroll Wrecking Co., for levelling and filling site of a newly procured building, now demolished	2,800.00
Electric Construction Co., for flood lighting around the Medical Building	198.00
Westinghouse Electric Co., for repairs to elevator in Bressler Building	<u>8.50</u>
	\$8,849.93.

2- Upon the recommendation of Mr. Funk, the Board approved extension of contract of University of Maryland with Carroll Wrecking Co. by \$200.00, for demolition of property adjacent to University Hospital. Payment is to be made from the General Construction Loan of 1947-Purchase of Land-Psychopathic Hospital.

(University of Maryland)

- 3- Upon the recommendation of Mr. Funk, the Board approved the following expenditures from the current budget funds of the University Hospital:-

Electrical Construction Co., for new lighting in the Nurses' Diet Laboratory and Classroom	\$1,600.00
Riggs, Distler & Co, for replacing drain and steel pan for garbage disposal	225.13
Anchor Post Products, for fence in rear of Dispensary Bldg.	457.00.
	<u>\$2,282.13.</u>

- 4- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the University of Maryland for work at College Park, payable from current budget funds:-

Norair Corp, for stainless-steel hoods in Chemical Engineering Building	\$ 370.00
J. E. Hurley, for emergency repairs to boiler at the Experimental Station of the Live Stock Sanitary Service at College Park	51.60
Conkling-Tyrell, for repairs to overhead garage doors	50.00
Joseph V. Wyvill, for construction of a tobacco barn on the Research Farm at Upper Marlboro	3,066.00
Armstrong Cork Co., for repairs to refrigeration facilities in the Dining Hall	164.79
Suburban Engineering & Construction Co., for installation of necessary 36" reinforced concrete storm drain	12,000.00 Max.
Suburban Engineering & Construction Co., extension of above contract, due to soil conditions	15,000.00 Max.
Wm. O. Case, for repairs to septic tank at Hopkins Farm	81.66
E. C. Ernst Co., for repairs to storage area in greenhouse of Japanese Beetle research project	192.30
L. T. Washington, for electrical work in Chemistry Laboratory	230.00
L. T. Washington Co., for electric work in Agricultural Farm	416.00 Max.
Hampshire Corp., for acoustical walls and ceilings at the Purchasing Office, Administration Building	882.00
Mehring & Hanson, for sink in Margaret Brent Dormitory	105.96
Marenka Metal Manufacturing Co., for new counter in cafeteria	3,975.00
McLeod & Romborg Stone Co., for wall coping, etc. for East entrance to Dining Hall	394.00
Anchor Fireproofing Co., for installation of foundations for blacksmith shop of Live Stock Sanitary Laboratory	135.00
College Park Homes, Inc., for repairs to Dairy and Animal Husbandry Farm Building	1,335.72
Walter C. Doe & Co., for electric lines for servicing Dahl Cottage at College Park	2,490.00
Robert F. Kahoe, for painting bull and hospital barns	1,000.00.
	<u>\$41,940.03.</u>

- 5- Upon the recommendation of Mr. Funk, the Board approved the following contracts for the Central Heating Plant at the University of Maryland, payable from the General Construction Loan of 1947:-

Standard Engineering Co., for Change Orders 1, 2, and 3	\$2,984.27
Wm. F. Nelson, for brickwork	23,975.00
S. D. Moses, for concrete construction	90,700.00
Freeman Bros, for general machine excavation	2,822.00
Pittsburgh Plate Glass Co, for glass & glazing	1,256.00
Porete Manufacturing Co, for light weight concrete slab construction	2,635.00
Washington Stair & Ornamental Iron Works, for miscellaneous iron	21,545.00
Dunbar Painting Co., for painting	6,292.00
Irving Prickett, for roofing and sheet metal	4,100.00
Detroit Steel Products, for steel windows-materials	3,028.00
Steel Window Service, for steel window erection	1,692.00
Standard Engineering Co., for Change Orders 4, 5, and 6	754.18
Maryland Steel Products Co., for Change Orders 1, 2, and 3	83.25.
	<u>\$161,866.70.</u>

(University of Maryland)

- 6- Upon the recommendation of Mr. Funk, the Board approved the following contracts in connection with the construction of the Martin College of Engineering for the University of Maryland, payable from the General Construction Loan of 1947 and funds furnished by Glenn L. Martin:-

Hyman Construction Co., for revising entrance	\$52,662.13
Wrenn, Lewis and Jencks, for redesigning entrance	7,000.00
Leo Butler Co., for storm sewer installation	10,000.00 Max.
George Hyman Construction Co., for Change Orders 8, 9 and 10	12,975.14
George Hyman Construction Co., for Change Orders 11 and 12	7,180.59
" " " " , for Change Order 13	130.00
" " " " , for Change Order 14	2,753.52
" " " " , for Change Order 15	430.00 /
" " " " , for Change Order 16	236.58
" " " " , for Change Order 17	237.30
" " " " , for Change Order 18	52,662.13 (dup.)
L. T. Washington Electric Co., for switch gear in transformer vault adjacent to Agricultural Engineering Building	1,710.00
L. T. Washington, for relocation electric distribution lines	1,778.99
Norair, Inc., for installation 8" water main	14,900.00
	<u>\$111,134.25.</u>

- 7- Upon the recommendation of Mr. Funk, the Board approved extension of contract between University of Maryland and Hyman Construction Co., in the amount of \$400.00 for installation of additional asphalt tile in Building K of the Martin College, with payment to be made from the current operating budget of the institution.

- 8- Upon the recommendation of Mr. Funk, the Board approved the following expenditures from the current budget funds of Princess Anne College-University of Maryland:-

Eastern Shore Public Service Co., for installation of electric service to cottages and apartment house	\$ 1,858.15
J. R. Crocker Co., additional floor drains and piping for temporary water line for Staff Cottages	262.14
J. R. Crocker Co., repairs and replacement of the return header on the boiler	228.99.
	<u>\$ 2,349.28.</u>

- 9- Mr. Funk submitted request of the University of Maryland for permission to use \$42,000 of funds in Budget 4941, Fund 13699, otherwise known as Special Funds-Division of Programs and Procedures, as outlined in letter dated January 12th, 1949, from the Comptroller of the University of Maryland to the Department of Public Improvements, for work at Princess Anne College for the Staff Cottages and Apartment Building.

The Board approved this request and authorized the following contracts, payable from these surplus fees:--

J. R. Crocker, for installation of water and sewage facilities (All piping material is to come from Solomons Base.)	\$6,855.00
J. R. Crocker, for additional installation	361.07
J. R. Crocker, for installation boiler stoker and various mechanical equipment in the temporary boiler house for the Apartment Building. (Boiler stoker, less motor, is being furnished by the State.)	3,752.00
Chas. E. Brohawn, for completion of Apartment Building (Price includes a material allowance of \$4,500)	24,825.00
Chas E. Brohawn, for labor to complete installation of Laundry in Staff Apartments	575.00
	<u>\$36,368.07.</u>

- 10- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract between University of Maryland and Charles E. Brohawn & Bros. for construction of the Classroom Building at Princess Anne College, by \$162.00 for installing waterproofing on the second floor slab of the building. Payment is to be made from the General Construction Loan of 1947.

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(Construction)

(University of Maryland)

- 11- Upon the recommendation of Mr. Funk, the Board approved extension of contract of Princess Anne College-University of Maryland with Charles E. Brohawn Bros. by \$1,285.65 for furnishing and installing radiation in the Men's Dormitory now under construction. Payment is to be made from Item #65, Special Funds for Educational and Related Departments of the University's current budget.
- 12- The Board formally approved payment of \$1,432.55 to Thomas B. McNeill for a survey of the Metzertott Farm, containing 238.7583 acres, and to Curtis Walker of \$75.00 for appraisal of the Metzertott Property, by the University of Maryland from the General Construction Loan of 1947-Purchase of Land-\$300,000.00.

The Board also approved payment of \$60.00 to Thomas B. McNeill for concrete markers in connection with his survey of the Metzertott, by the University of Maryland from the General Construction Loan of 1947-Purchase of Land-\$300,000.00.

The University of Maryland has requested authority for the purchase of the Metzertott Farm, and in connection therewith the Board requested an appraisal of the land, as well as a statement from the school as to the use it desires to put the property.

- 13- The Secretary brought to the attention of the Board the matter of contract between the University of Maryland and S. E. Dockstader, Inc., in the amount of \$36,000.00, which was approved by the Board on February 3, 1948, payable from the General Construction Loan of 1947-New Power Plant. The University now requests that this contract be charged to the Martin Engineering Building rather than the New Power Plant.

After a discussion of the matter, the Board approved this request, provided the account for the Martin Engineering Building has sufficient funds to absorb the cost of this contract.

- 14- At the meeting of December 10, 1948, Mr. Funk submitted bids received for excavation and compacted fill for the Stadium to be constructed by the University of Maryland at College Park. Inasmuch as there were no funds available for this work, at that time, action on award of a contract was deferred pending receipt of information as to the means of paying for such a contract.

The Secretary reported that there had been deposited with the State Comptroller, by the University of Maryland, for the Stadium Account (surplus fees) \$85,660.00 on January 4, 1949 and \$20,000.00 on January 24, 1949.

In view of the information furnished by the Secretary, the Board approved award of a contract by the University of Maryland to J. O. and C. M. Stuart, in the amount of \$85,660.00 for excavation and compacted fill for the Stadium, payable from the account established within the budget of the University of Maryland, under Item #80, for this purpose.

Maryland Training School for Colored Girls --

- 4- Correction: The Secretary submitted to the Board a memorandum from the State Comptroller's Office setting forth the commitments for the Cottage for inmates at the Maryland Training School for Colored Girls, and the funds available.

After consideration of the matter, the Board authorized the use of \$299.14 by the school in connection with this project from the General Construction Loan of 1947-Deferred Maintenance -Fire Protection and Safety.

ANNOTATED CODE:

- 1- The Secretary brought to the attention of the Board request of the Executive Department for a set of the Annotated Code of Maryland, including the 1947 Supplement, and a Journal for the 1948 Session of the General Assembly, which request the Board approved.
- 2- The Board approved request of the Water Pollution Control Commission, submitted by the Secretary, for one set of the Annotated Code of Maryland, 1939 Edition, Volumes I and II, plus supplements and session laws to date, and that this Commission be placed on the mailing list to receive future publications.

BOARD OF NATURAL RESOURCES:

The Secretary brought to the attention of the Board communication received from the Board of Natural Resources requesting assignment of the space now occupied by the Bureau of Mines in the State Office Building, Annapolis, upon the removal of that Bureau to Western Maryland under the provisions of Senate Bill 190. It was stated that under legislation recently passed by the General Assembly the present quarters of the Board of Natural Resources will be most inadequate and that additional space is necessary.

At the same time, the Board of Natural Resources suggested that their present offices be assigned to the Department of Tidewater Fisheries, in due course.

After due consideration, the Board approved this request and recommendation.

BONDS:- Fidelity Bonds

Mr. Rennie brought to the attention of the Board the matter of fidelity bond coverage for State Employees, and requested the Board to state its policy in connection with the bonding of State employees, as some departments are obtaining blanket bonds for their employees rather than the present schedule form of bond.

After a discussion of the matter, the Board stated that any department desiring to have its employees covered under the blanket form of bond rather than the individual or schedule form of bond should submit a request to the Board of Public Works for authority to have the blanket form of bond written.

COLLECTORS OF STATE TAXES:

- 1- The Secretary brought to the attention of the Board request of the Collector of State Taxes for Prince George's County for authority to abate taxes regarded as uncollectible for the years 1942 to 1947, inclusive. In the State Auditor's report on this office, it was stated that in a number of instances the uncollectible taxes represent amounts due on assessments made by the State Tax Commission, which were found to be uncollectible by the Collector but which neither the Board of County Commissioners nor the State Tax Commission would abate.

The Secretary was directed to bring the matter to the attention of the Attorney General for advice as to what should be done relative to the abatement of the taxes in this case.

- 2- The Secretary brought to the attention of the Board request of the Collector of State Taxes for Carroll County for authority to write-off as uncollectible the assessment made by the State Tax Commission on the Imperial Window Sales Company for corporation taxes for the year 1947, in the amount of \$77.50. This company was out of business when the certification of the assessment was received by the Collector.

The Board approved the writing-off of this account, in the amount of \$77.50.

- 3- The Secretary brought to the attention of the Board the matter of \$182.38 in the levy accounts for 1931 to 1938, inclusive, of the office of the Collector of State Taxes for Worcester County, as set forth in report of the State Auditor covering that office dated March 23, 1949.

The Board approved the closing of these old balances, as recommended by the State Auditor.

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COMPTROLLER OF THE TREASURY:

- 1- The Board approved the following payments for refunds of taxes paid to the State in error, which were made by the State Comptroller's Office since the last meeting from Miscellaneous Appropriation #2, Item #22:-

Recordation Tax - Maryland Title Guarantee Co.	\$ 45.90
Safe Deposit and Trust Co. - Recordation Tax	3.60
Real Estate Taxes - Baltimore City (Jesse N. Polan)	4.78
" " " - Baltimore City (Bertie Bittan-\$5.80 H. E. Wilhelm-10¢)	5.90.

- 2- The Secretary brought to the attention of the Board a letter received from Mr. Henry H. Waters, Vice-President and Treasurer of The Baltimore Transit Company, requesting a refund of \$8,010.00, the amount paid for license tags for 89 new G.M.C. buses. In January 1948 the company obtained these license tags in connection with the conversion of its No. 6 street car line to motor bus operation. Shortly thereafter Judge Emory H. Niles, Fuel Co-ordinator for the State requested the company to defer the proposed conversion "until the winter coled is over", and the Public Service Commission authorized the temporary deferment of the conversion of No. 6 line. Therefore, the buses were held completely inactive in the yards of the company.

After due consideration of the request, the Board authorized payment of this refund.

- 3- The Board approved request, submitted by the Secretary, of the State Comptroller for permission to destroy 325,815 Documentary Stamps, superseded by new denominations. The value of these stamps is \$351,289.60. It is understood that the State Auditor will have a representative present when the stamps are destroyed.

CLERK OF THE COURT OF APPEALS:

The Secretary brought to the attention of the Board request of Mr. Maurice Ogle, Clerk of the Court of Appeals, for authority to write-off as uncollectible accounts totaling \$154.47, one of these items dating back to 1928.

The Board approved this request.

COURT COSTS:

After due consideration of the cases involved, the Board approved payment of the following items of court costs, from the budget of the Board of Public Works, Item #207:-

Clerk of the Circuit Court of Baltimore City-	
Chesapeake & Potomac Telephone Co. vs. State	
Tax Commission	\$41.45
Charles I. Kratz, for transcript in the above case	19.00
The Daily Record-	
Elgin vs Capitol Greyhound Lines, et al	264.00
Maguire vs State of Maryland & J. J. Lacy, et al	86.50
Register of Wills for Baltimore City -	
Copy of Will of William S. Thomas, deceased	24.00
Clerk of the Court of Appeals -	
The C. & P. Telephone Co. vs State Tax Commission	10.00
Clerk of the Circuit Court of Baltimore City -	
The C. & P. Telephone Co. vs State Tax Commission	18.50.

CROWNSVILLE STATE HOSPITAL:

- 1- The Secretary brought to the attention of the Board copy of letter written by Crownsville State Hospital to Mr. Rennie relative to the 1948 appropriation, Item #602, in which there is a balance of \$19,007.00, which was reserved for the construction of a temporary building at that hospital. As this temporary project has been abandoned, the hospital requests permission to use this money for the following purposes:-

(Crownsville State Hospital)

Item #201	General Repairs (for weatherproofing and repairs to tile floor in main kitchen)	\$ 8,007.00
Item #502	Household Equipment (for purchase of furniture for the 5 cottages now under construction)	11,000.00.

Upon the recommendation of Mr. Rennie, the Board approved the transfer of these funds from Item #602 to Item #201 and Item #502, as requested.

- 2- Upon the recommendation of Mr. Rennie, the Board approved purchase of newly-covered second-hand pool table by Crownsville State Hospital from an employee, at a cost of \$85.00, payable from current budget funds.

DEER'S HEAD STATE HOSPITAL:

Mr. Rennie advised the Board that his department had screened the request of the State Department of Health for funds from the Special Contingent Fund-Miscellaneous Appropriations No. 7 for Deer's Head State Hospital, and recommended the following items and amounts for this institution, for the fiscal year 1949:-

Superintendent, for 3 months	\$ 1,375.00
Administrative Assistant I, for 3 months	902.00
Junior Account Clerk, for 3 months	440.00
Buyer's Clerk, for 3 months	550.00
Principal Account Clerk II, for 3 months	633.00
Medical Stenographer, for 3 months	578.00
Storekeeper I, for 3 months	550.00
Item No. 501 - Office Equipment	31,826.00
Item No. 502 - Household Equipment	81,509.00
Item No. 503 - Medical and Laboratory Equipment	53,942.00
Item No. 506 - Motor Vehicles	6,942.00
Item No. 508 - Tools and Machinery	1,009.00
Item No. 509 - All other equipment (metal shelving, fire extinguishers, barber chair, etc.)	5,895.00
	<u>\$186,151.00.</u>

The Board approved the allotment recommended.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Secretary brought to the attention of the Board report received from the Employment Security Board for the quarter ending December 31, 1948, showing in detail the taxes collected, the accounts receivable, the liens filed and judgments obtained on tax claims, and a list in detail of the interest waived, the balance of accounts abated and adjusted, and the accounts that, in the opinion of the Board, are uncollectible, together with a letter from Mr. Aaron A. Baer, Special Assistant Attorney General, recommending approval of this report.

After a review of the report, the Board approved and ratified the actions of the Employment Security Board.

DEPARTMENT OF GAME AND INLAND FISH:

- 1- The Secretary brought to the attention of the Board request of the Department of Game and Inland Fish for permission to dispose of an old, unoccupied tenant house on the Indian Springs State Game Refuge for \$100.00. The House is 20' x 16' x 19' high, has rustic metal roof, log siding, no insulation, and is now worthless to the department.

The Board approved the sale of this old house for \$100.00.

- 2- The Secretary brought to the attention of the Board a letter received from the Department of Game and Inland Fish, together with plat and photostatic copy of deed, stating that Miss Emma T. Strider, Washington, D. C., has donated to the State, for use by the Department of Game and Inland Fish, approximately 240 acres of land in Montgomery County, for use in demonstrating the best uses of soil, water, forests and wildlife. This tract of land is mostly wooded, of mixed stands of hardwood and pine. There is a big, but unoccupied, house and several out-buildings, of little value. The area is well located, crosses the Seneca Creek in two long reaches and is not far in either of two directions

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(Dept. of Game & Inland Fish)

from modern highways south of Gaithersburg. In the letter received by the Secretary it was stated that the Department feels the property has good possibilities for wildlife, forestry, soils and recreational demonstration use.

The Board authorized acceptance of this property by the Department of Game and Inland Fish, after due consideration.

DEPARTMENT OF MOTOR VEHICLES:

Mr. Rennie submitted to the Board request of the Department of Motor Vehicles for an allotment of \$1,500.00 with which to make installation of heat control valves in the department's building.

As there are no funds available for such allocation, and there are funds available for this purpose in the department's 1950 budget, the Board felt that the installation of these valves would have to be deferred until the necessary funds are available in the new fiscal year beginning July 1, 1949.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary brought to the attention of the Board a letter received from the Department of State Forests and Parks, requesting permission to purchase 111 feet of land on the Mountain Road. It was stated that it has been found by recent survey by Foxwell and Foxwell, realtors of Baltimore, who are subdividing the tract of land adjoining the Long Hill Forest Fire Tower owned by the State for use by the Department, that there is a strip of fronting that has been used by the Department in their forest fire weather reporting service that belongs to this subdivision.

After a discussion of the request, the Board authorized the purchase of this piece of land for \$220.00, payable from the Clarke-McNary federal funds of the department.

DEPARTMENT OF TIDEWATER FISHERIES:

The Secretary brought to the attention of the Board a matter occasioned by the death of Charles H. Masters, who was employed by the Department of Tidewater Fisheries, and who died in an airplane crash on November 15, 1948, while carrying out his duties as pilot of the airplane operated by the department in connection with its work. The department carried an accident policy in the amount of \$10,000.00 on this employe and the insurance company has paid the widow the full amount of the policy. However, claim was filed with the State Industrial Accident Commission for compensation and the Commission made an award of the full amount allowed by law in the case of accidental death.

The Secretary was directed to request the Attorney General for advice as to whether the receipt by the widow of the proceeds of the accident policy carried by the department should be regarded as taking care of the State's liability in this case.

EASTERN SHORE STATE HOSPITAL:

The Secretary brought to the attention of the Board communication received from Dr. Robert B. May, Superintendent of Eastern Shore State Hospital, relative to a possible gift from an individual of as much as \$1,000.00 to the hospital and asking for information as to who may accept this money for the institution, who shall be responsible for its disbursement, and under what supervision it shall be spent, and who is to be responsible for the final audit once the funds are exhausted.

The Board approved acceptance of such a gift by Eastern Shore State Hospital, provided there shall be no restrictions placed upon the use of the money, with the funds to be placed in a special account within the institution's budget.

GENERAL EMERGENCY FUND:

Upon the recommendation of Mr. Rennie, the Board approved the following allotments from the General Emergency Fund for 1949:-

Montrose School for Girls, for overtime payments	\$4,000.00
Division of Parole and Probation, to supplement the Motor Vehicle Supplies account	2,000.00
Commissioners of the State Accident Fund, for salaries and operating expenses	2,418.00
Department of Budget & Procurement, for revised salaries	2,971.00
State Employees Standard Salary Board, for Worden & Risberg	3,500.00
Maryland Veterans' Housing Commission, from January 1 to June 30, 1949	4,144.00
Comptroller of the Treasury-General Department	5,153.00
Hall of Records, salary in connection with Maryland Manual	550.00
Miscellaneous Appropriation #2, for framing portrait of former Governor O'Connor	150.00

Mr. Rennie advised the Board that, as requested, he had looked into the matter of allotment for Corn Borer Research and Japanese Beetle and European Corn Borer Control and submitted a statement of expenditures of these funds. As this matter is taken care of by appropriation in the budget for the fiscal year 1950 the Board felt that no action was necessary in this matter.

TOWN OF GREENBELT:

Upon motion duly made and seconded, the following Resolution was unanimously adopted by the Board:

WHEREAS, the United States of America has acquired and is acquiring real property for and is operating (a) rural rehabilitation project(s) for resettlement purposes, (as defined in 49 Stat. 2035, hereinafter called the "Act"), located within the jurisdictional limits of the local public taxing unit, hereinafter set forth; and

WHEREAS, the aforesaid project and the persons now and hereafter residing on or occupying such premises will be supplied with public or municipal services by the local public taxing unit hereinafter set forth;

NOW, THEREFORE, BE IT RESOLVED by the Board of Public Works of the State of Maryland, that this resolution shall constitute the Request to the United States of America by and on behalf of said local public taxing unit, (pursuant to the provisions of Section 2 of the Act), to enter into an agreement for the payment by the United States of sums in lieu of taxes; and

BE IT FURTHER RESOLVED, that this body does hereby authorize its Comptroller to execute, for and on behalf of said local public taxing unit, said agreement with the United States of America.

In connection with the above Resolution, the Secretary brought to the attention of the Board a form of Agreement received from the Housing and Home Finance Agency-Public Housing Administration, for the payment by the United States of America of:-

\$3,257.01 in lieu of State taxes for the period January 1, 1947 to
December 31, 1947, on project located at Greenbelt, Maryland.
\$3,625.05 in lieu of State taxes for the period January 1, 1948 to
December 31, 1948, on project located at Greenbelt, Maryland.

The Board approved these Agreements and authorized the Comptroller to execute same on behalf of the Board of Public Works, with copy of the above Resolution to be furnished the Housing and Home Finance Agency-Public Housing Administration.

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LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases:-

- 1- Comptroller of the Treasury - The Loyola Federal Savings and Loan Association, for Room 216, Pythian Building, Baltimore, for six months from January 1, 1949, at an annual rental of \$1,800.00; and cancellation of lease dated December 15, 1948 for the same space for four months.
- 2- State Department of Education - H. Lay Phillips, renewal, offices at Bond and Calvert Streets, Salisbury, for one year from April 1, 1949, at an annual rental of \$840.00.
- 3- State Board of Education - O'Sullivan, Inc., for 1754 O'Sullivan Building, Baltimore, for one year from January 1, 1949, at an annual rental of \$660.00.
- 4- State Board of Education - O'Sullivan, Inc., for transfer of offices 1116-1125 O'Sullivan Building, Baltimore, from Board of Public Works, for 34 months from January 1, 1949, at an annual rental of \$6,000.00.
- 5- State Board of Education - cancellation of Room 1102-Lexington Building, Baltimore; Rooms 1105-6-Lexington Building, Baltimore, as of January 1949; Rooms 1103-4-Lexington Building, Baltimore, as of January 1949, rented from Consolidated Gas, Electric Light and Power Company; and remaining space as of May 1, 1949.
- 6- Employment Security Board - Morris E. Anglin, space at 4214 Gallatin Street, Hyattsville, for 29 months from February 1, 1949, at an annual rental of \$2,700.00.
- 7- Employment Security Board - G. Russell Benson, renewal, office space at 61-65 E. Main Street, Westminster, (Room #8), for one year from July 1, 1949, at an annual rental of \$720.00.
- 8- State Department of Health - Safe Deposit and Trust Co., for offices in the Albion Building, Westminster, for one year from July 1, 1949, at an annual rental of \$600.00. Renewal.
- 9- State Department of Health - Bessie H. King, for office space at Prince Frederick, Maryland, on a month-to-month basis, for period November 1 to November 15, 1948, at \$75.00 per month.
- 10- State Department of Health - Dr. I. N. King, for office space at Prince Frederick, Maryland, for 31½ months from November 16, 1948, at an annual rental of \$1,200.00.
- 11- State Department of Public Welfare - Ray Realty Co., renewal, offices in the Triangle Building, known as Wonder Building, 120 W. Redwood Street, Baltimore, for two years from April 1, 1949, at an annual rental of \$17,500.00.
- 12- State Roads Commission - Mount Moriah Lodge No. 116 A.F. & A.M., for basement space in Masonic Temple, Towson, Maryland, for 1 year from January 1, 1949, at an annual rental of \$1,800.00.
- 13- State Roads Commission - Frank C. Turner and Nannie J. Turner, automatic renewal of space at 325 High Street, Chestertown, Maryland, for 1 year from July 1, 1949.
- 14- State Roads Commission - L. W. Gunby Co., cancellation of month-to-month agreement of office space on second floor of the Building, Salisbury, Maryland, at \$75.00 per month.
- 15- Maryland Commission on Uniform Accounts - The Keyser Office Building Co., for renewal of Room 308, Keyser Building, Baltimore, for 1 year from February 15, 1949, at an annual rental of \$840.00.
- 16- University of Maryland - Fidelity and Deposit Company, renewal, 813-816, 823-825 Fidelity Building, Baltimore, for one year from March 1, 1949, at a total rental of \$5,693.75.

(Leases)

- 17- University of Maryland - Mt. Ararat Farms, renewal, for plot of ground immediately adjoining the hay barrack located on farm number one of Mt. Ararat Farms, Port Deposit, for 1 year from April 1, 1949, at an annual rent of \$1.00.
- 18- State Department of Health - Board of County Commissioners for Worcester County, for office space at Commerce Street, Berlin, Maryland, for 1 year from February 1, 1949, at an annual rental of \$450.00.
- 19- State Department of Health - cancellation of month-to-month agreement with Anthony Purnell, covering The Hammond House, Main Street, Berlin, Maryland, at a monthly rental of \$37.50, effective March 31, 1949.
- 20- State Department of Education - O'Sullivan, Inc., for offices 1201-14, 1255-1257, and part of 1250, O'Sullivan Building, Baltimore, for 3 years from May 1, 1949, at an annual rental of \$15,000.00.
- 21- State Board of Education - O'Sullivan, Inc., for offices 1601-10, inclusive, O'Sullivan Building, Baltimore, for 3 years from May 1, 1949, at an annual rental of \$7,660.00.
- 22- State Department of Health - Wm. F. Stone, Jr., for 2 rooms on the third floor at 2612 N. Charles Street, Baltimore, for 8 months from November 1, 1948, instead of 20 months as submitted at the meeting of December 10, 1948.

MARYLAND HISTORICAL SOCIETY-War Records Division:

The Secretary brought to the attention of the Board a file of correspondence relative to the work of the War Records Committee-Maryland Historical Society. The task of collecting and publishing historical records pertaining to Maryland in World War II was delegated to this Committee, which approved a publication program consisting of four volumes, of which the first is now ready for publication. As the War Records Division appropriation covers only running expenses, request was made by the Committee for a designation of the funds to be used for this publication.

After due consideration, the Board authorized the expenditure of \$5,000 for the publication of Volume I, with the distribution to be decided upon by the Committee and the Department of Information. Payment is to be made in funds appropriated in the 1950 Budget.

MARYLAND PENITENTIARY:

The Secretary brought to the attention of the Board a filed of correspondence relative to the Supervisor, Clothing Shop-I, for the Maryland Penitentiary. The payroll of the Maryland Penitentiary-State Use Industries, for the period February 1-15, 1949, was submitted to the Comptroller's Office showing the names of two employees for this classification, with but one salary being provided in budget funds. At the request of the State Employment Commissioner the salary check to Alexander Terrys, the new employe, was held by the Comptroller's Office.

The Department of Correction advised that the Sewing Shop is supervised by one man only, John D. Latchford, who is about 65 years of age, and that it is felt that another supervisor should be employed to provide adequate supervision for this industry. The Department recommended that Mr. Terrys be paid a salary of \$2,860-\$3,575, the same as Mr. Latchford.

After a discussion of this matter, the Board approved the employment of another Supervisor, Clothing Shop-I, as recommended by the Department of Correction.

MARYLAND STATE POLICE:

The Secretary submitted to the Board request of the Maryland State Police for permission to compensate Mr. Austin E. Penn for services rendered by him to the Trustees of the Police Pension Fund in the preparation of the Pension Bill covering the Maryland State Police.

The Board approved this request and authorized the department to make a present in lieu of cash to Mr. Penn, with an approximate value of \$100.00.

MARYLAND TUBERCULOSIS SANATORIA:

- 1- The Secretary brought to the attention of the Board a letter from Dr. R. H. Riley, Chairman, State Board of Health, advising that Baltimore City is no longer willing to continue the temporary agreement for chest surgery, which was approved last summer, and that it is now necessary to re-establish the chest surgery unit at Mount Wilson.

Mr. Rennie advised the Board that the department has sufficient funds available for this purpose and that the necessary physicians, nurses and attendants to staff the operating room and to provide the intensive nursing care required are being obtained.

- 2- At its meeting of December 10, 1948, the Board had before it request of Dr. Riley for permission to change the titling of the several Tuberculosis Institutions to read "Maryland Tuberculosis Hospitals", and requested the Secretary to take this matter up with The State Law Department. The State Law Department advised that in view of the enactment of Chapter 583 of the Acts of 1947 it is felt the State Board of Health has the authority to change the name to "Maryland Tuberculosis Hospitals", but that is good policy for the Board of Public Works to pass on such matters.

After due consideration of the request, the Board approved the change recommended by Dr. Riley that these institutions be designated as "Maryland Tuberculosis Hospitals", and authorized the following individual titles:-

"Pine Bluff State Hospital", for the Salisbury branch; and

"Victor Cullen State Hospital", for the State Sanatorium branch,

these changes to be effective as of July 1, 1949.

MENTAL HYGIENE:

The Secretary brought to the attention of the Board copy of resolution of The Baltimore Music Club, Inc., requesting that State officials include in the Maryland Budget provisions for the establishment of musical therapy in Maryland institutions, under the direction of trained personnel.

The Board requested the Secretary to forward this resolution to Dr. G. H. Preston, Commissioner of Mental Hygiene, for attention.

MISCELLANEOUS:

The Secretary brought to the attention of the Board information which had been received that Calvert Mansion, "Riversdale", at Riverdale, Maryland, is for sale and is available to the State for \$10,000.00, subject to a \$15,000.00 mortgage.

The Board stated that the State is not interested in this property.

MORGAN STATE COLLEGE:

Upon the recommendation of the Department of Budget and Procurement, the Board approved report of the Committee on State Scholarships for Negroes, and authorized the payment of \$3,302.50 and \$37,004.64 from the Morgan State College Scholarship Fund.

OYSTERS:

The Secretary brought to the attention of the Board a communication received from the Department of Tidewater Fisheries relative to the dredging operations in the Wicomico River (Wicomico and Somerset Counties) in which it is stated that eighteen (18) claims for damages have been filed with the Commissioners of Wicomico and Somerset Counties and the City Council of Salisbury. There is a fund of \$25,000.00 set up for these damages and as the Department will have to make the appraisals, they ask for a ruling with respect to the factors involved.

After a discussion of the matter, the Board felt the State should adopt the same policy used by the United States Government in determining liability for oyster ground damage. As a rule, the Federal Government considers only the damage to ex-

(Oysters)

isting oysters and cultch, entertaining only infrequently discussion for damage to the bottom itself, reasoning that title to the bottom remains with the State and that the lessee has been given only a privilege through his lease.

ROSEWOOD STATE TRAINING SCHOOL:

- 1- Upon the recommendation of Mr. Rennie, the Board authorized Rosewood State Training School to purchase a used saxophone for \$110.00 from Mrs. John T. Stonesifer, mother of an employee of the school, as this is a very good price.
- 2- The Secretary brought to the attention of the Board letter received from Rev. Philip J. Jensen, Secretary of the Board of Visitors of Rosewood State Training School, requesting permission for that institution to utilize present equipment for the transportation of employees of the school between Rosewood and Pikesville.

The Board approved this request.

ST. MARY'S INDUSTRIAL SCHOOL FOR BOYS:

The Secretary submitted to the Board correspondence from St. Mary's Industrial School for Boys relative to the maintenance of boys at that school, in accordance with plans heretofore made whereby the State would take care of the deficit in the operating expenses of the school. As a result of the discussion, it was agreed that the school can expect the State to take care of the boys under the present arrangements until June 30, 1950, since the State does not expect, until that date, to be able to have accommodations ready for the transfer of the boys from the school to a State institution. Attention was called to the fact that the Budget passed at the 1949 Session of the General Assembly appropriates funds to take care of the deficiency in operating expenses for the year ended June 30th, 1948; an estimated deficiency in operating expenses for the year ending June 30, 1949; and an appropriation which is estimated to be sufficient to take care of the deficiency in operating expenses for the year ending June 30, 1950.

The Board discussed the request of the school that funds be made available to certain items of maintenance and improvements which are necessary or desirable at this time. Mr. Funk stated that he had had a representative of his office visit the school and had gone over with the Superintendent of the school the work which the school would like to have done.

The Board felt it would be unable to provide any additional money for repairs and improvements beyond the amount made available last year (\$35,559.08) to cover the work which was done under the supervision of the Department of Public Improvements. However, there is an expended (and uncommitted) balance of \$3,597.81 left of the amount made available last year, as it was possible for the Department of Public Improvements to accomplish the work in the original program for less than was first estimated. The Board stated that it would be willing to approve the expenditure of this money in taking care of any necessary work, if Mr. Funk and the school authorities could agree could be utilized to the best advantage in doing such necessary work.

STATE EMPLOYEES:

- 1- The Secretary brought to the attention of the Board a letter received from Mr. J. Milton Patterson, Director, State Department of Public Welfare, advising that the question has been raised as to insurance coverage and liability in connection with the operation of personally-owned automobiles of employees on official State business. Some of the local department have requested that some plan be worked out whereby the State would share with the employee at least a part of the cost of adequate insurance with the recommendation that the employees increase their insurance coverage.

After a discussion of the matter, the Board instructed the Secretary to advise Mr. Patterson that the mileage allowance authorized by the Board for personally-owned automobiles covers all expenses for these automobiles; that insurance must be determined by the employees; and that Legislative action provides for claims for damages in accidents where the State is involved.

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(State Employees)

- 2- Mr. Rennie submitted to the Board for its consideration a report on the request of the Division of Parole and Probation for approval of the department's present arrangement for an allowance of \$35.00 a month to employees using their own cars, in lieu of the rate authorized by the Board, and for approval to increasing this allowance to \$54.00 per month.

After consideration of this report, the Board approved the allowance of \$35.00 per month for the use of personally-owned automobiles of employees in the Division of Parole and Probation.

- 3- The Board approved payment by Maryland Training School for Boys for holidays worked by employees of that institution, as follows:-

December 25, 1948 and January 1, 1949	\$ 179.73
February 12 and 22, 1949	163.63
March 25, 1949	93.50.

- 4- The Board authorized payment to Mr. Louis J. O'Donnell, Assistant to the Governor, of one month's salary to compensate him for extra services rendered and for leave to which he was entitled but which he was unable to take because of the pressure of work during the past session of the General Assembly.
- 5- After due consideration of the requests submitted by the Secretary, the Board approved extensions of sick leave in the following cases:-

John G. Eggen, Executive Secretary, Division of Parole and Probation, for the period February 2, 1949 to April 9, 1949, which is the end of the additional leave which can be granted in this case.

Arthur V. Deputy, employe of State Roads Commission, for the period January 1, 1949 to April 6, 1949, which is the maximum extension of sick leave which can be granted in this case.

Virginia S. Weidman, Occupational Therapist, Rosewood State Training School, for the period March 1, 1949 to April 1, 1949, which is the maximum time which can be granted this employee.

Helen C. Kennedy, Senior Clerk, State Industrial Accident Commission, for the period November 1, 1948 to May 12, 1949, which is the maximum leave possible in this case.

Lydia W. Gillis, Supervisor, Training School, Springfield State Hospital, for the period January 20, 1949 to April 30, 1949. The illness of this employee started October 2, 1948.

Frank Ruppert, Guard, Maryland House of Correction, for the period March 22, 1949 to June 22, 1949. The illness of this employee started September 10, 1948.

Bertha M. Becker, Laundry Worker, Crownsville State Hospital, for the period April 8, 1949, to June 30, 1949. The illness of this employee started December 3, 1948.

- 6- The Secretary brought to the attention of the Board several claims for payment from the State Employees Workmen's Compensation Coverage Fund for medical expenses and awards granted by the State Industrial Accident Commission.

The Board deferred action on these requests and awards.

STATE EMPLOYMENT COMMISSIONER:

The Secretary brought to the attention of the Board request received from the State Employment Commissioner for exemption of his department from the requirement for the reversion of \$2,215.00 to the Treasury as of June 30, 1949, it being stated that this will cause a deficiency in several budget items.

As it is State policy for these reversions to be made as of June 30, 1949, the Board was unable to approve this request.

STATE DEPARTMENT OF EDUCATION: - Towson State Teacher College

The Board gave formal approval to the execution of Agreement which the members had authorized, individually, between The Chesapeake and Potomac Telephone Company of Baltimore City and Towson State Teachers College, covering the granting of a revocable license to the company to "construct, reconstruct, operate, maintain and remove one or more systems of telephone and telegraph" on the property of the college.

STATE INDUSTRIAL ACCIDENT COMMISSION:

The Secretary brought to the attention of the Board the matter of two checks received by the State Industrial Accident Commission made payable to the State Treasurer, for awards granted by the Commission where it was necessary for the bonding company to make the payments. As the bonds in each case were drawn in favor of the State of Maryland, the checks were issued accordingly and it was necessary for the Treasurer to endorse them over to the State Industrial Accident Commission, such procedure having first been cleared with the State Law Department.

Alvin Baer, claimant, against Union Mining Co., defunct \$4,250.00
John Del Signore, claimant, against Union Mining Co., defunct \$3,602.16.

The Board approved the action of the State Treasurer in endorsing these checks as stated above.

STATE PROPERTY:

- 1- Upon the recommendation of Mr. Rennie, the Board approved the following items covering disposal of State Property:
 - a. Game and Inland Fish Commission-sale to Gustave R. Gray, former District Game Warden in Cecil County, of equipment worn by him as it could not be turned over to his successor - \$15.00.
 - b. Frostburg State Teachers College-sale of old General Electric sweeper to cleaning woman - \$8.00.
 - c. Spring Grove State Hospital-sale of 1942 Pontiac Coupe to Charles B. Williams - \$600.00.
 - d. Eastern Shore State Hospital-remove from inventory-old wooden sinks.
 - e. State Department of Health-remove from inventory:-

Machinist's vise	\$15.93
General Electric Refrigerator at Salisbury	- -
Electric water bath	- -
 - f. State Department of Health-sale of junked coal stove to employee-\$3.00.
- 2- The Board approved request of the State Board of Hairdressers and Beauty Culturists, submitted by the Secretary, for permission to write-off from the inventory of that Board one brief case which has been lost.
- 3- The Secretary advised the Board of receipt of information from the State Tobacco Warehouse that scrap tobacco in the warehouse has been sold for \$46.70 and the money deposited in bank to the credit of the State of Maryland, which action the Board approved.
- 4- The Board approved request of the Eastern Shore State Hospital, submitted by the Secretary, for permission to dispose of a motion picture machine, and to remove a projection booth from the institution's inventory.
- 5- The Board approved the action of the Department of Budget and Procurement in authorizing disposition of property no longer required in the conduct of the State's business in the following instances:-

Cheltenham School for Boys	\$ 751.96
Comptroller of the Treasury	326.29
Maryland House of Correction	2,260.42
Crownsville State Hospital	50.00
Maryland State School for the Deaf	15.00
Eastern Shore State Hospital	2,304.00
State Department of Education	150.00
Department of Employment Security	666.00

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Department of State Forests and Parks	\$ 466.00
Game and Inland Fish Commission	510.00
State Department of Health	802.50
Administrator of Loan Laws	88.69
Montrose School for Girls	80.00
Morgan State College	799.66
Maryland State Board of Motion Picture Censors	944.00
Department of Motor Vehicles	75.00
Commissioners of Plumbing	15.25
Department of Maryland State Police	4.50
State Department of Public Welfare	600.00
Maryland State Reformatory for Males	6,391.17
State Roads Commission	6,507.06
Rosewood State Training School	287.98
St. Mary's Female Seminary	455.00
Spring Grove State Hospital	1,449.87
Springfield State Hospital	1,683.22
State Tax Commission	50.25
Department of Tidewater Fisheries	1,212.00
Maryland Training School for Boys	1,150.00
Maryland Tuberculosis Sanatoria	2,503.49
University of Maryland	370.74
Water Pollution Control Commission	901.76
Crownsville State Hospital	68.00
Department of State Forests and Parks	575.00
Maryland State Reformatory for Males	1,043.85
State Roads Commission	2,120.00
Spring Grove State Hospital	243.86
Springfield State Hospital	120.00
Maryland Training School for Boys	738.14
Maryland Tuberculosis Sanatoria	611.71
University of Maryland	97.50
	<u>\$73,362.08.</u>

STATE RECORDS:

- 1- The Board approved request submitted by the Secretary from the State Department of Education for permission to destroy duplicate invoices and other records pertaining to the State Teachers Colleges, for the years 1941 to 1946, inclusive.
- 2- The Secretary brought to the attention of the Board request of the State Department of Public Welfare for permission to destroy old case records not desired by the Hall of Records, but not including fiscal records of assistance, which have been closed for periods of five years or more. The Board approved this request.

STATE ROADS COMMISSION:

The Secretary brought to the attention of the Board request of the State Roads Commission for approval to the execution of the following instruments:-

Deed to Philip H. Prout and Susie L. Prout, his wife, for certain land in Anne Arundel County, in accordance with the terms of option which was taken on the new alignment of the Old Colony Cove Road.

Lease Agreement with American Bridge Company for the rental of property owned by the Commission adjacent to the bridge over the Chesapeake and Delaware Canal at Chesapeake City, beginning September 1, 1948, at a monthly rental of \$10.00.

The Board approved and executed these instruments in writing.

STATE TREASURER:

The Secretary brought to the attention of the Board report of the State Treasurer covering investment transactions as follows:-

- Purchase of \$125,000 of U. S. Treasury 2½% Bonds, due 12/15/1967 @ 100-16/32 for the Investment Account of the State Accident Fund.
- Purchase of \$3,000,000 of U. S. Treasury Certificates of Indebtedness, 1-1/8%, Series E, due 6/1/1949 (on 1.15% basis) @ 99.9933305 and accrued interest to March 24th of \$27,369.86.
- Exchange of \$3,000,000 of United States Treasury Certificates of Indebtedness, 1-1/8%, due April 1, 1949, for 1½% Certificates, maturing April 1, 1950.
- Collection of interest on April 1st of \$33,750.00 on the Certificates matured on that date.

The Board approved the action of the State Treasurer in these investments.

UNIVERSITY OF MARYLAND:

- 1- The Secretary brought to the attention of the Board request of Mr. Alvin B. Diamond, of Baltimore, for a "copy of operating budget and report of expenditures for the period just preceeding the current period"; and that of some other department for comparison with that of the University of Maryland.

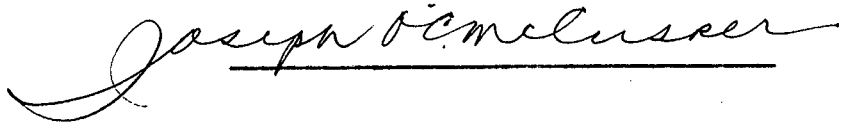
The Board referred this request to the Budget Director, for his attention.

- 2- The Secretary brought to the attention of the Board a letter received from Dr. H. C. Byrd, President of the University of Maryland, requesting that the University be excused from the ruling of the Board that the State should not be called upon to pay the expenses of persons coming into Maryland for interviews incident to obtaining positions at the University.
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The Board/it could not make any exception to its ruling in this respect.

ADJOURNMENT:

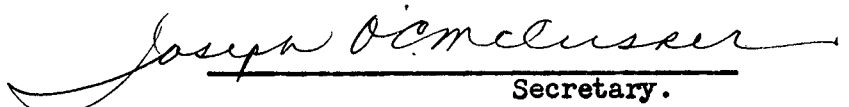
There being no further business, the meeting was adjourned.



CONSTRUCTION:University of Maryland --

Mr. Funk called the attention of the Board to the fact that on December 20, 1948, approval was given to the awarding of a contract by the University of Maryland to Walter C. Doe Company, in the amount of \$8,290.00, for outside utilities for the Martin College and that since that date additional work has necessitated an increase in the original estimate for accomplishing this work, of approximately \$15,000.00. A thorough check into the conditions of this job indicates that the work could not well be accomplished except by an extension of the existing contract, on a time-and-material basis. Funds are available in the current budget of the institution.

After a discussion of the matter, the Board requested Mr. Funk to have his Department completely investigate the matter to ascertain if \$15,000.00 is the lowest possible cost for the doing of this work, which amount includes the contract for \$8,290.00, and make a report at the next meeting.


Secretary.

